



Republika ng Pilipinas  
PAMAHALAANG LUNGSOD NG TACLOBAN  
(City Government of Tacloban)  
Kanhuraw Hill, Tacloban City 6500

*Bids and Awards Committee*

**INVITATION TO SUBMIT PRICE QUOTATIONS  
FOR THE NEGOTIATED PROCUREMENT (Small Value Procurement) OF GROCERY ITEMS**  
BIDSTAC # NP-SVP 245-2020

1<sup>st</sup> Posting

The City Government of Tacloban, through the BIDS AND AWARDS COMMITTEE (BAC) shall be contracting by Negotiated Procurement (Small Value Procurement).

Name of Project : Procurement of GROCERY ITEMS

Source of Funds : General Fund

Approved Budget  
for the Contract /

Estimated Budget : Php**96,356.00**

Brief Description/ Specifications	End-user	Approved Budget for the Contract / Estimated Budget	Delivery Schedule
Lot 1: PR No. 2020-1244/11-3-2020	CSWDO	Php70,847.00	30 Days
Lot 2: PR No. 2020-1243/11-3-2020	CSWDO	Php25,509.00	30 Days

The above-mentioned item is a Negotiated Procurement –intended for the official function of the requisitioning office, as stated on their Purchase Request.

Interested suppliers may submit a proposal per lot and must include the following documents on the deadline of submission:

- Valid Mayor's Business Permit
- PhilGEPS Registration No.
- Statement/Affidavit that the supplier is not blacklisted and is not related to the Head of Procuring Entity (HoPE) by consanguinity or affinity up to 3<sup>rd</sup> civil degree.
- Brochure showing brand, model and specifications of the product being offered, if applicable.
- All photocopied documents submitted shall be a certified copy from the original.

All Interested Suppliers shall be required to submit a proposal to the BAC Office, City Hall Main Building, Kanhuraw Hill, Tacloban City, on or before **November 25, 2020, 9:00 AM**. Opening of quotation shall be held at 2:00 PM of **November 26, 2020**.

SGD.JONATHAN R. HIJADA  
(BAC Chairman)

Date Published: November 19, 2020



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**PAMAHALAANG LUNGSOD NG TACLOBAN**  
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Kanhuraw Hill, Tacloban City 6500

**BIDS AND AWARDS COMMITTEE**  
**REQUEST FOR QUOTATION**  
1<sup>st</sup> Canvassing

Company Name/Supplier: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No. \_\_\_\_\_

Procurement Title/Category: Grocery Items

RFQ No.	2020-695
RFQ Date:	11/19/20
Mode of Procurement	Negotiated Procurement/NP-SVP
PR No.	Lot 1: 2020-1244 Lot 2: 2020-1243
Date:	11/3/20
End-user	CSWDO

Please quote your lowest price for the item(s) listed below, subject to terms and conditions stated hereunder and submit your sealed quotation duly signed by your representative to our office not later than **9 o'clock** in the morning, of **November 25, 2020**. Opening of quotation shall be held at **2 o'clock** in the afternoon of **November 26, 2020**.

**Sgd. JONATHAN R. HIJADA**  
BAC Chairman

**Terms & Conditions:**

- All entries must either be typewritten or legibly handwritten;
- Delivery Period: (10) ten days upon receipt of Purchase Order (PO). Administrative penalties pursuant to Rule XXXIII, Section 69 of RA 9184 shall be imposed for non-delivery without valid reason;
- Warranty shall be for a minimum of three (3) months for supplies and materials, and one (1) year for equipment from date of acceptance of end-user;
- Quoted price shall be valid for a period of (6) months;
- Documents to be attached upon submission of this quotation:
  - Valid Mayor's Business Permit
  - PhilGEPS Registration No.
  - Statement/Affidavit that the supplier is not blacklisted and is not related to the Head of Procuring Entity (HoPE) by consanguinity or affinity up to 3<sup>rd</sup> civil degree.
  - All photocopied documents submitted shall be a certified copy from the original.
- The BAC shall conduct the alternative procurement process in accordance with RA 9184 and its 2016 RIRR.

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
<b>Lot 2</b>	<b>CSWDO 2020-1243/11-3-20</b>				
1.	Spaghetti 800 grams	55	Packs		
2.	Spaghetti sauce 500 grams	110	Pack		
3.	Cheese 165g	60	Pcs		
4.	Coffee 3in1 36 sachet/pack of 12's polypack/case	1	Case		
5.	Corned beef, 155g/tin of 100/case	1	Case		
6.	Sardine, Green of 155g of 100's/case	2	Case		
7.	Noodles, Instant/beef/chicken 55g of 72/case	4	Case		
	<i>xxxxx nothing follows xxxxx</i>	GRAND TOTAL:			

Brand & Model: \_\_\_\_\_ Warranty: \_\_\_\_\_

Delivery Period: \_\_\_\_\_ days upon receipt of the PO Price valid until: \_\_\_\_\_

After having carefully read and accepted your General Conditions (terms and conditions), I/We quote you on the item(s) at prices provided above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the terms and conditions specified by your procuring entity.

\_\_\_\_\_  
Printed Name/Signature/Date  
\_\_\_\_\_  
Contact Number