



Republika ng Pilipinas
PAMAHALAANG LUNGSOD NG TACLOBAN
(City Government of Tacloban)
Kanhuraw Hill, Tacloban City 6500
Tel. Nos. 325-3950

NOTICE TO PROCEED

October 16, 2020

BXU COPY TRADING & ENTERPRISES CORPORATION
Door 7 Village Center, Quarry-Salazar Sts., Brgy. 44-A
Tacloban City

Sir:

We are glad to inform you that your company, **BXU COPY TRADING & ENTERPRISES CORPORATION** has been awarded the contract for the **Procurement of Office Equipment**, at a contract price in Pesos: **Two Million Eight Hundred Nineteen Thousand Nine Hundred Eighty-eight Pesos & 00/100 (P2,819,988.00) only.**

You may therefore begin to carry on the delivery of goods according to the terms & conditions we have agreed upon in the contract. Prior to delivery of goods you are hereby required to inform the designated Project Head and the Office of the City General Services Office. Failure, thereto, will mean non-processing of payment related to the above transaction.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Tacloban.

Very truly yours,

By the authority of the City Mayor:
ALFRED S. ROMUALDEZ
City Mayor
Head of the Procuring Entity
APRIL A. BRINJON MAQUEDOC
City Administrator

I acknowledge the receipt of this notice on
Name of the Representative of the Bidder
Authorized Signature

OCT. 16, 2020
ROMEO A. ESPINOSA JR
[Signature]