



04-0252

PURCHASE ORDER

Republic of The Philippines
 City Government of Tacloban
 Kanhuraw Hill, Tacloban City 6500
 Tel. Nos. 325-4053

CITY ACCOUNTANT OFFICE
RECEIVED
 TIME: 9:35
 DATE: 4-22-21

Supplier : BAIPRINTS HUB	P.O. No.: 230-04-21
Address : PUROK VI, APITONG, BRGY. 92, TACLOBAN CITY	Date: 04-20-21
Tel./Fax No.: 325-6496	Mode of Procurement: SHOPPING B
TIN :	
Supplier is : () Manufacturer () Exclusive Distributor	
Registered: () SEC () DTI	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : City General Services Office	Delivery Term :
Date of Delivery :	Payment Term:

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
LOT 1 CITY ACCOUNTANT'S OFFICE 2021-206						
	1	pc	Index Card of Payment of Employee (10x13.5)B/B	1000	54.00	54,000.00
			Printintg Tagboard			
nothing follows				TOTAL AMOUNT		54,000.00
				1%		540.00
				5%		2,700.00

Total Amount in Words = Fifty- Four Thousand **Pesos and 00/100 only.....**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: MILLER D. 102
 Signature over Printed Name of Supplier

 Date

Very truly yours,
 BY THE AUTHORITY OF THE CITY MAYOR:
 ATTY. ANNALIZA A. QUILIOPE
 OIC-CITY ADMINISTRATOR
HON. ALFRED S. ROMUALDEZ
 City Mayor

Funds Available: SALVADOR A. ABINA, JR.
 City Accountant

BUR NO./ObR No.:
 Date: 4-22-21
 Amount: ₱ 54,000.00
 100/ 5-02-07-010