



04-0224

PURCHASE ORDER

Republic of The Philippines
 City Government of Tacloban
 Kanhuraw Hill, Tacloban City 6500
 Tel. Nos. 325-4053

CITY GENERAL SERVICES OFFICE
RECEIVED
 TIME: 9:25
 DATE: 4-16-21

OFFICE OF THE CITY ADMINISTRATOR
RECEIVED
 BY: [Signature]
 DATE: 4-21-21
 TIME: [Blank]

Supplier: **VIS MARKETING**
 Address: **RIZAL AVENUE, BRGY. 19, TACLOBAN CITY**
 Tel./Fax No.: **325-6496**
 TIN: _____
 Supplier is: () Manufacturer () Exclusive Distributor
 Registered: () SEC () DTI

P.O. No.: **2009-04-21**
 Date: **04-18-21**
 Mode of Procurement: **NEGOTIATED**
PROCUREMENT/NP-SVP

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : City General Services Office			Delivery Term :			
Date of Delivery :			Payment Term:			
Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
CGSO 2021-140						
	1	unit	Buggy	4	6,775.00	27,100.00
			Deep type, Orange w/ I Love Tacloban Label front and back			
	2	pcs	Grass Cutter Blade	40	475.00	19,000.00
	3	pcs	Grass Cutter Spark Plug	40	248.00	9,920.00
nothing follows				TOTAL AMOUNT		56,020.00
				1%		560.20
				5%		2,801.00

Total Amount in Words = Fifty -Six Thousand Twenty **Pesos and 00/100 only.....**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:
 Signature over Printed Name of Supplier

 Date

Very Truly Yours,
 AUTHORITY OF THE CITY MAYOR:
 ATTY ANNALIZA A. QUILIOPE
 OIC-CITY ADMINISTRATOR
HON. ALFRED S. ROMUALDEZ
 City Mayor

Funds Available:
SALVADOR A. ABINA, JR.
 City Accountant

BUR NO./ObR No.: _____
 Date: **4-16-21**
 Amount: **# 36,020.00**
1001 502-13-990