



04-02-17

PURCHASE ORDER
 Republic of The Philippines
 City Government of Tacloban
 Kanhuraw Hill, Tacloban City 6500
 Tel. Nos. 325-4053

RECEIVED
 10:50
 DATE: 4-15-21

Supplier : 30 OFFICE SUPPLIES TRADING	P.O. No.: 198-04-21
Address : EXT., KASSEL HOMES, BRGY. 71, TACLOBAN CITY	Date: 104-15-21
Tel./Fax No.:	Mode of Procurement: SHOPPING B
TIN :	
Supplier is : () Manufacturer () Exclusive Distributor	
Registered: () SEC () DTI	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **City General Services Office** Delivery Term :

Date of Delivery : Payment Term :

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
lot 2 CMO-SUPPLY 2021-211						
	1	pack	Toilet Tissue Paper, 2-plys sheets 150 pulls 12 rolls/pack	100	124.50	12,450.00
	2	pouch	Detergent Powder ,all purpose, 1kg	100	144.00	14,400.00
	3	bundle	Rags,all cotton,32pcs/kg min	50	384.00	19,200.00
	4	pack	Trash Bag ,plastic, black bag,100's/pack,large	100	858.00	85,800.00
	5	gallon	Bleach, liquid,4L/gal	50	162.00	8,100.00
	6	piece	Floor Mop, with wood handle,metal frame,18"long, and cotton mop head (white:20.5 Oz)	30	475.00	14,250.00
	7	piece	Dust Pan, non rigid plastic, with detachable handle	30	176.00	5,280.00
	8	piece	Broom ,Soft (tambo),weight:200g min:tiger grass	50	180.00	9,000.00
	9	piece	Broom Sick (tingting), usable length:760mm min	50	66.00	3,300.00
nothing follows				TOTAL AMOUNT		171,780.00

1% 1,717.80
 5% 8,589.00

Total Amount in Words = One Hundred Seventy- One Thousand Seven Hundred Eighty Pesos and 00/100 only.....

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:
 Signature over Printed Name of Supplier

 Date

Very truly yours,
 BY THE AUTHORITY OF THE CITY MAYOR:

 ATTY. ANNA V. Z. GILLOPE
 OIC-CITY ADMINISTRATOR
HON. ALFRED S. ROMUALDEZ
 City Mayor

Funds Available:
SALVADOR A. ABINA, JR.
 City Accountant

BUR NO./Obr No.:
 Date: 4/15/2021
 Amount: ₱ 171,780
 100/5-03-03-010