



04-0219

PURCHASE ORDER

Republic of The Philippines
 City Government of Tacloban
 Kanhuraw Hill, Tacloban City 6500
 Tel. Nos. 325-4053

RECEIVED
 TIME: 10:00
 DATE: 4-15-21

Supplier : SOLAR TRAFIX	P.O. No.: 210-04-21
Address : BURAUEN, LEYTE	Date: 04-15-21
Tel./Fax No.: 325-6496	Mode of Procurement: NEGOTIATED
TIN :	PROCUREMENT/NP-SVP
Supplier is : () Manufacturer () Exclusive Distributor	
Registered: () SEC () DTI	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : City General Services Office				Delivery Term :		
Date of Delivery :				Payment Term:		
Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
			CTO 2021-229			
	1	unit	Paper Shredder, Shreddercapacity:16 sheet Big Capacity: 31 L	1	10,500.00	10,500.00
nothing follows				TOTAL AMOUNT		10,500.00
				1%		105.00
				5%		525.00

Total Amount in Words = Ten Thousand Five Hundred **Pesos and 00/100 only.....**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed BY THE AUTHORITY OF THE CITY MAYOR:

Conforme: MARIA ENYON MACARANG
 Signature over Printed Name of Supplier

Very truly yours, ANNALIZA A. QUILIOPE
 OIC-CITY ADMINISTRATOR

HON. ALFRED S. ROMUALDEZ
 City Mayor

Funds Available:	300 - Revenue Generation Policies 2019-010-36	BUR NO./ObR No.:
<u>SALVADOR A. ABINA, JR.</u> City Accountant		Date: 4/15/2021
		Amount: 10,500.00