

04-0251

PURCHASE ORDER

Republic of The Philippines
 City Government of Tacloban
 Kanhuraw Hill, Tacloban City 6500
 Tel. Nos. 325-4053

CITY ACCOUNTANT OFFICE
RECEIVED
 TIME: 9:35
 DATE: 4-22-21



Supplier : **30 OFFICE SUPPLIES TRADING**
 Address : **EXT., KASSEL HOMES, BRGY. 71, TACLOBAN CITY**
 Tel./Fax No.: _____
 TIN : _____
 Supplier is : () Manufacturer () Exclusive Distributor
 Registered: () SEC () DTI
 P.O. No.: 222-04-21
 Date: 04-20-21
 Mode of Procurement: **SHOPPING B**

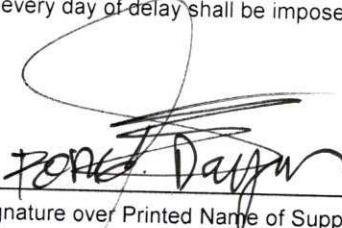
Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **City General Services Office**
 Date of Delivery : _____
 Delivery Term : _____
 Payment Term : _____

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
MTCC Branch 2 2021-129						
	1	pcs	Toilet Bowl Cleaner (900ml-1000ml)	20	151.00	3,020.00
	2	pcs	Detergent Bar (140 Grams)	10	15.00	150.00
	3	pcs	Soft Broom (Tambo,weight:200g tiger grass	2	160.00	320.00
	4	pcs	Feather Duster	5	129.00	645.00
	5	pcs	Cleanser Powder,1kg	10	135.00	1,350.00
nothing follows				TOTAL AMOUNT		5,485.00
					1%	54.85
					5%	274.25


Total Amount in Words = Five Thousand Four Hundred Eighty- Five Pesos and 00/100 only.....

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

 Signature over Printed Name of Supplier

 Date

Very truly yours,
 BY THE AUTHORITY OF THE CITY MAYOR:
 ATTY. ANNILIZA A. QUILIOPE
 OIC-CITY ADMINISTRATOR
HON. ALFRED S. ROMUALDEZ
 City Mayor

Funds Available:

SALVADOR A. ABINA, JR.
 City Accountant

BUR NO./ObR No.: _____
 Date: 4-22-21
 Amount: ₱5,485.00
10015-02-991-920