



04-0234

PURCHASE ORDER

Republic of The Philippines
 City Government of Tacloban
 Kanhuraw Hill, Tacloban City 6500
 Tel. Nos. 325-4053

1:55
 4-16-21

Supplier : SOLAR TRAFIX	P.O. No.: <u>213-04-21</u>
Address : BURAUEN, LEYTE	Date: <u>04-14-21</u>
Tel./Fax No.: 325-6496	Mode of Procurement: SHOPPING B
TIN :	
Supplier is: () Manufacturer () Exclusive Distributor	
Registered: () SEC () DTI	



Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : City General Services Office	Delivery Term :
Date of Delivery :	Payment Term:

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
MTCC Branch 2 2021-119						
	1	ream	Paper (long Bondpaper,80gsm)	70	345.00	24,150.00
	2	ream	Paper (short Bondpaper, 80gsm)	30	320.00	9,600.00
	3	pads	Yellow Pad 100 lvs	30	30.00	900.00
	4	boxes	Ballpen (Blue,0.5mm,12's/box)	15	80.00	1,200.00
	5	boxes	Ballpen (Black ,0.5mm,12's/box	15	80.00	1,200.00
	6	boxes	Sign pen (Black,0.7,12pcs/box	15	960.00	14,400.00
	7	roll	Tape (Transparent,width 48mm)	15	45.00	675.00
	8	boxes	Pencil no.1 (12pcs/box)	15	100.00	1,500.00
	9	pair	Scissor (Symmetrical,blade,length 65mm min)	10	60.00	600.00
	10	packs	Folder (Tagboard,100's/pack) long	30	640.00	19,200.00
	11	pcs	Expanding Envelope (long, with garter)	50	31.00	1,550.00
	12	boxes	Paper Clip (Big,vinyl coated,100's/50mm	20	31.00	620.00
	13	pcs	Record Book (500 Lvs,214mm x 278mm)	10	140.00	1,400.00
	14	boxes	Staple Wire (no.35)	30	31.00	930.00
nothing follows				TOTAL AMOUNT		77,925.00
					1%	779.25
					5%	3,896.25

Total Amount in Words = Seventy- Seven Thousand Nine Hundred Twenty- Five **Pesos and 00/100 only.....**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Signature over Printed Name of Supplier: MARIA EMILY MACARAYO

Date: _____

Very truly yours, **HON. ALFRED S. ROMUALDEZ**
 City Mayor

Funds Available:	BUR NO./Obr No.:
SALVADOR A. ABINA, JR. City Accountant	Date: <u>4-20-21</u>
	Amount: <u># 77,925.00</u>
	<u>100/ 502-07-010</u>