



04-0253

# PURCHASE ORDER

Republic of The Philippines  
City Government of Tacloban  
Kanhuraw Hill, Tacloban City 6500  
Tel. Nos. 325-4053

CITY ACCOUNTANT 3.3.18  
**RECEIVED**  
TIME: 9:35  
DATE: 4-22-21

Supplier: **BAIPRINTS HUB**  
 Address: **PUROK VI, APITONG, BRGY. 92, TACLOBAN CITY**  
 Tel./Fax No.: **325-6496**  
 TIN: \_\_\_\_\_  
 Supplier is: ( ) Manufacturer ( ) Exclusive Distributor  
 Registered: ( ) SEC ( ) DTI

P.O. No.: **231-04-21**  
 Date: **04-20-21**  
 Mode of Procurement: **NEGOTIATED**  
**PROCUREMENT/ NP-SVP**

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **City General Services Office**  
 Date of Delivery : \_\_\_\_\_ Delivery Term : \_\_\_\_\_  
 Payment Term: \_\_\_\_\_

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
<b>CITY POPULATION OFFICE 2021-279</b>						
	1	pc	Tarpaulin (4ft x 5 ft)	1	33.00	33.00
	2	pcs	Tarpaulin (10ft x 4 ft)	4	1,320.00	5,280.00
	3	pcs	Dry-fit t shirt with print & purple sleeve	70	345.00	24,150.00
***nothing follows***				<b>TOTAL AMOUNT</b>		<b>29,463.00</b>
						1% 294.63
						5% 1,473.15

Total Amount in Words = Twenty-Nine Thousand Four Hundred Sixty -Three **Pesos and 00/100 only.....**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: \_\_\_\_\_  
 Signature over Printed Name of Supplier  
 \_\_\_\_\_  
 Date

Very truly yours,  
 BY THE AUTHORITY OF THE CITY MAYOR:  
 ATTY. ANN LIZMA A. QUILIOPE  
 OIC-CITY ADMINISTRATOR  
**HON. ALFRED S. ROMUALDEZ**  
 City Mayor

Funds Available: \_\_\_\_\_  
**SALVADOR A. ABINA, JR.**  
 City Accountant

BUR NO./Obr No.: \_\_\_\_\_  
 Date: **4-22-21**  
 Amount: **₱ 29,463.00**  
**1001 5-02-99-990-52**