



### PURCHASE ORDER

Republic of The Philippines  
City Government of Tacloban  
Kanhuraw Hill, Tacloban City 6500  
Tel. Nos. 325-4053

RECEIVED  
OFFICE OF THE CITY ADMINISTRATOR  
TIME: 11:55  
DATE: 4-16-21  
R-4-21-21

Supplier: <b>GREENWARE CUSTOMIZED SYSTEMS &amp; PC ACCESSORIES</b>	P.O. No.: 218-04-21
Address: <b>BRILLO BLDG. REAL ST., BRGY.30 TACLOBAN CITY</b>	Date: 04-16-21
Tel./Fax No.: _____	Mode of Procurement: <b>SHOPPING B</b>
TIN: _____	
Supplier is: ( ) Manufacturer ( ) Exclusive Distributor	
Registered: ( ) SEC ( ) DTI	

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **City General Services Office** Delivery Term : \_\_\_\_\_  
Date of Delivery : \_\_\_\_\_ Payment Term: \_\_\_\_\_

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
LOT 1			TCH 2021-121			
	1	units	Computer Printer with Chipless & tank Print,Copy, Scan, Fax Wifi Duplex All in one EPSON C5790 PRINTER	2	17,500.00	35,000.00
TOTAL AMOUNT						<b>35,000.00</b>
					1%	350.00
					5%	1,750.00

Total Amount in Words = Thirty- Five Thousand **Pesos and 00/100 only.....**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: \_\_\_\_\_  
 Signature over Printed Name of Supplier  
 \_\_\_\_\_  
 Date

BY THE AUTHORITY OF THE CITY MAYOR:  
 Very truly yours, \_\_\_\_\_  
 ATTY. ANNA LIZA A. QUILOPE  
 OIC-CITY ADMINISTRATOR  
**HON. ALFRED S. ROMUALDEZ**  
 City Mayor

Funds Available: **300 - TCH MAIP Hospitalized**  
**2-04-010-11** BUR NO./ObR No.: \_\_\_\_\_  
 Date: **4/21/2021**  
 Amount: **₱ 35,000.00**  
**SALVADOR A. ABINA, JR.**  
 City Accountant