



Republika ng Pilipinas
PAMAHALAANG LUNGSOD NG TACLOBAN
(City of Tacloban)

OFFICE OF THE BIDS AND AWARDS COMMITTEE
(BAC)

Minutes of Meeting
BAC Office
April 13, 2021

Attendance:

Present were:

Office

| | |
|------------------------------|----------------------------------|
| 1. Jonathan R. Hijada | City ENRO/BAC Chairman |
| 2. Janis Claire S. Canta | CPDO/BAC Vice-Chairman |
| 3. Engr. Rosemarie C. Lopez | CMO-Supply/Head, BAC Secretariat |
| 4. Atty. Earl Caesar Rosario | City Legal/BAC Member |
| 5. Dr. Gloria E. Fabrigas | CHO/BAC Member |
| 6. Ephraim L. Gonzaga | TWG-Goods |
| 7. Randy Calahi | TWG-Goods |
| 8. Liza Martinez | TWG-Goods |
| 9. Engr. Ryan G. Ibañez | TWG-Infra |
| 10. Den Paul A. Cairo | CDO-Member, Secretariat |
| 11. Anjanette B. Santos | CGSO-Member, Secretariat |
| 12. Anazel A. Argota | CMO-Member, Secretariat |
| 13. Josephine Mae L. Gatela | CMO-Member, Secretariat |
| 14. Jesseibel A. Gerez | CAcco-Member, Secretariat |
| 15. Mary Rose D. Robitas | Secretariat Assistant |

Invited observers:

| | |
|---|----------------|
| 1. Cheryl T. Sypaco - COA Tac. | Non-appearance |
| 2. PICE | Non-appearance |
| 3. Association of Tagpuro Farmers United for Progress | Non-appearance |
| 4. Tac. FCCOC Inc. | Non-appearance |

No other observers present during the meeting.

I. Call to Order:

There having a quorum, the meeting commenced at 2:00 PM with Jonathan R. Hijada, BAC Chairman, presiding. He acknowledged the presence of the BAC Members, TWG on Goods, and TWG on Infra.

II. Business Matters:

A. Pre-Bid Conference: GOODS

1. Procurement of Laboratory Supplies for TCH with PR No. 2021-209 and an ABC of Php 1,607,900.00.
 - The said procurement was reviewed by the TWG on Goods, and was found appropriate. The BAC Chairman, Mr. Jonathan Hijada, then asked the BAC Secretariat to proceed with the bidding process.

2. Procurement of Drugs and Medicines (2 Lots) with a total ABC of Php 3,600,137.50.
 - Lot 1: PR No. 2021-258, Php 2,241,236.70 – TCH
 - Lot 2: PR No. 2021-242, Php 1,358,900.80 – CHO
 - The said procurement was reviewed by the TWG on Goods, and was found appropriate. The BAC Chairman, Mr. Jonathan Hijada, then asked the BAC Secretariat to proceed with the bidding process.

3. Procurement of Fuel for CVO with PR No. 2021-170 and an ABC of Php 1,274,572.00.
 - The said procurement was reviewed by the TWG on Goods, and was found appropriate. The BAC Chairman, Mr. Jonathan Hijada, then asked the BAC Secretariat to proceed with the bidding process.

B. Pre-Procurement Conference: INFRA

1. Development of Green Spaces (Landscape Multi-purpose Hall & Bike Parking) with POW No. 21-014 and an ABC of Php 14,533,340.00.
 - The said procurement was reviewed by the TWG on Infra, and was found appropriate. The BAC Chairman, Mr. Jonathan Hijada, then asked the BAC Secretariat to proceed with the bidding process.

C. Opening of Requests for Quotations for Various Alternative Mode of Procurement.

(Please see attached tabular presentation of the Proceedings Annex "A").

D. Mode of Procurement:

| PR NO. | END-USER | ABC | MODE OF PROCUREMENT |
|----------|----------|------------------|---------------------|
| 2021-304 | CHO | PHP 16,027.00 | NEGOTIATED |
| 2021-307 | TCH | PHP 11,000.00 | NEGOTIATED |
| 2021-301 | CDRRMO | PHP 72,000.00 | NEGOTIATED |
| 2021-321 | CAgriO | PHP 119,726.25 | NEGOTIATED |
| 2021-312 | CTO | PHP 10,440.00 | NEGOTIATED |
| 2021-310 | CEO | PHP 20,820.00 | NEGOTIATED |
| 2021-308 | MIS | PHP 52,000.00 | NEGOTIATED |
| 2021-309 | CEO | PHP 47,218.50 | SHOPPING B |
| 2021-316 | TCPO | PHP 11,396.07 | NEGOTIATED |
| 2021-320 | CNO | PHP 288,000.00 | NEGOTIATED |
| 2021-318 | CHO | PHP 1,260,000.00 | EMERGENCY |
| 2021-257 | CDRRMO | PHP 351,950.00 | NEGOTIATED |
| 2021-317 | CHO | PHP 210,000.00 | EMERGENCY |
| 2021-243 | HRMDO | PHP 16,680.00 | SHOPPING B |
| 2021-228 | TCPO | PHP 95,009.00 | SHOPPING B |
| 2021-256 | CPDO | PHP 67,300.00 | SHOPPING B |
| 2021-220 | CAO | PHP 112,149.00 | SHOPPING B |


III. OTHER MATTERS:

- The BAC Chairman, Mr. Jonathan Hijada, discussed with the BAC members the resignation letter of Engr. Leoncio Parado, TWG on Infra. As stated in his letter, the reason for his resignation is that he is directly supervising the City General Services Office, the City Security, and the Garbage Monitoring Team wherein he has to focus on his duties and responsibilities, especially during the pandemic. There was no objection from the BAC members and it was resolved that a letter recommending the approval for the resignation of Engr. Leoncio Parado will be forwarded to the HOPE for approval.
- The Head of the BAC Secretariat, Engr. Rosemarie Lopez, informed Mr. Hijada that the BAC TWG of EVRMC sent a letter requesting for the Ongoing and Completed Contracts of RD Cobacha Construction and they also ask a copy of performance report or any report that will support the performance of the contractor. It has been resolved that a response letter will be sent to them certifying RD Cobacha Construction's performance and the details of their completed projects.
- Engr. Lopez also presented the letter from National Irrigation Administration – Biliran, requesting to provide contract information such as name of contract, amount, status, and date of expiration of the contractors listed in the letter. Mr. Hijada then said to make the same letter as discussed earlier.

IV. ADJOURNMENT:

There having no matters to discuss, the meeting was adjourned at 2:37 in the afternoon.

Prepared by:


MARY ROSE D. ROBITAS
Secretariat Assistant

Attested By:


ENGR. ROSEMARIE C. LOPEZ
Head, BAC Secretariat

Conformee:


FOR. JONATHAN R. HIJADA
BAC Chairman