



05-0285

**PURCHASE ORDER**

Republic of The Philippines  
 City Government of Tacloban  
 Kanhuraw Hill, Tacloban City 6500  
 Tel. Nos. 325-4053

**CITY ACCOUNTANT OFFICE  
 RECEIVED**

TIME: 8:36  
 DATE: 5-3-21

Supplier: **JANNLYN ENTERPRISES**  
 Address: **UGSAD, MARASBARAS, BRGY.79, TACLOBAN CITY**  
 Tel./Fax No.: **325-6496**  
 TIN: \_\_\_\_\_  
 Supplier is: ( ) Manufacturer ( ) Exclusive Distributor  
 Registered: ( ) SEC ( ) DTI  
 P.O. No.: **272-05-21**  
 Date: **05-03-21**  
 Mode of Procurement: **SHOPPING B**

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>City General Services Office</b>		Delivery Term :				
Date of Delivery :		Payment Term :				
Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
LOT 2				CHCDO 2021-256		
	1	reams	Paper ,Multicopy,A4 size 80 gsm	60	360.00	21,600.00
	2	reams	Paper ,Multicopy,legal size 80 gsm	50	384.00	19,200.00
	3	pcs	Arch file (Book Binder ) 3" long	100	263.00	26,300.00
.....Nothing Follows .....				<b>TOTAL AMOUNT</b>		<b>67,100.00</b>
						1% 671.00
						5% 3,355.00

Total Amount in Words = Sixty- Seven Thousand One Hundred Pesos and 00/100 only.....  
 In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:   
**JANNLYN GO DELIMA**  
 Signature over Printed Name of Supplier  
 \_\_\_\_\_  
 Date

Very truly yours,  
 BY THE AUTHORITY OF THE CITY MAYOR:  
  
**HON. ALFRED S. ROMUALDEZ**  
 City Mayor

Funds Available:  
  
**SALVADOR A. ABINA, JR.**  
 City Accountant

BUR NO./ObR No.: \_\_\_\_\_  
 Date: **5-3-21**  
 Amount: **₱ 67,100.00**  
**100/5-02-07-010**