



**PURCHASE ORDER**

Republic of The Philippines  
 City Government of Tacloban  
 Kanhueaw Hill, Tacloban City 6500  
 Tel. Nos. 325-4053

05-307

**CITY ACCOUNTANT OFFICE**  
**RECEIVED**  
 TIME: 9:45  
 DATE: 5-11-21

Supplier : <b>BXU COPY TRADING &amp; ENT. CORP.</b>	P.O. No.: <b>296-05-21</b>
Address : <b>QUARRY SALAZAR STS., BRGY 44-A TACLOBAN CITY</b>	Date: <b>05-11-21</b>
Tel./Fax No.: <b>325-6496</b>	Mode of Procurement: <b>SHOPPING B</b>
TIN :	
Supplier is : ( ) Manufacturer ( ) Exclusive Distributor	
Registered: ( ) SEC ( ) DTI	

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **City General Services Office** Delivery Term :

Date of Delivery : Payment Term :

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
<b>LOT 2 CPDO 2021-305</b>						
	1	btls	Epson Ink #664 Black	20	400.00	8,000.00
	2	btls	Epson Ink #664 Yellow	10	400.00	4,000.00
	3	btls	Epson Ink #664 Magenta	10	400.00	4,000.00
	4	btls	Epson Ink #664 Cyan	10	400.00	4,000.00
	5	cart	Canon OPT-12 A/P Cartridge	5	3,300.00	16,500.00
	6	cart	Toner Cartridge for Xerox S2011	2	4,000.00	8,000.00
<b>***nothing follows***</b>				<b>TOTAL AMOUNT</b>		<b>44,500.00</b>
				1%		445.00
				5%		2,225.00

Total Amount in Words = Forty- Four Thousand Five Hundred Pesos and 00/100 only.....

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:  
MELANIE S. DUMAS  
 Signature over Printed Name of Supplier  
 \_\_\_\_\_  
 Date

Very truly yours,  
 ATTENTION: CITY ACCOUNTANT  
 OIC-CITY ACCOUNTANT  
**HON. ALFRED S. ROMUALDEZ**  
 City Mayor

Funds Available:	BUR NO./ObR No.:
<b>SALVADOR A. ABINA, JR.</b>	Date: <b>5-12-21</b>
City Accountant	Amount: <b># 44,500.00</b>
	<b>1001 969-125</b>