



PURCHASE ORDER

OFFICE

05-321

Republic of The Philippines
City Government of Tacloban
Kanhuraw Hill, Tacloban City 6500
Tel. Nos. 325-4053

3:25
5-11-21

Supplier: BXU COPY TRADING & ENT. CORP.
 Address: QUARRY SALAZAR STS., BRGY 44-A TACLOBAN CITY
 Tel./Fax No.: 325-6496
 TIN: _____
 Supplier is: () Manufacturer () Exclusive Distributor
 Registered: () SEC () DTI
 P.O. No.: 300-05-21
 Date: 05-11-21
 Mode of Procurement: SHOPPING B

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>City General Services Office</u>		Delivery Term :				
Date of Delivery :		Payment Term:				
Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
LOT 6			CSWDO 2021-351			
	1	cart	Toner -Canon OPT-12A	12	3,300.00	39,600.00
nothing follows				TOTAL AMOUNT		39,600.00
					1%	396.00
					5%	1,980.00

Total Amount in Words = Thirty- Nine Thousand Six Hundred Pesos and 00/100 only.....

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:
Melvin Dumas
Signature over Printed Name of Supplier
Date _____

Very truly yours,
ATTY. ANTONIO A. GUNDOPE
CITY CLERK
HON. ALFRED S. ROMUALDEZ
City Mayor

Funds Available:
SALVADOR A. ABINA, JR.
City Accountant
BUR NO./Obr No.: _____
Date: 5-12-21
Amount: 39,600.00
100/5-02-03-010