



05-336

CITY ACCOUNTS OFFICE
 DATE: 3-28
5-17-21

PURCHASE ORDER

Republic of The Philippines
 City Government of Tacloban
 Kanhuraw Hill, Tacloban City 6500
 Tel. Nos. 325-4053

Supplier: BXU COPY TRADING & ENT. CORP.	P.O. No.: <u>918-05-21</u>
Address: QUARRY SALAZAR STS., BRGY 44-A TACLOBAN CITY	Date: <u>05-17-21</u>
Tel./Fax No.: 325-6496	Mode of Procurement: SHOPPING B
TIN:	
Supplier is: () Manufacturer () Exclusive Distributor	
Registered: () SEC () DTI	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: City General Services Office	Delivery Term:																																																								
Date of Delivery:	Payment Term:																																																								
<table border="1"> <thead> <tr> <th>Stock No.</th> <th>Item No.</th> <th>Unit</th> <th>Description</th> <th>QTY</th> <th>Unit Cost</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td colspan="4">LOT 4</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td>CSWDO 2021-385</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>1</td> <td>drum</td> <td>Master compatible to Risograph DX2430</td> <td>3</td> <td>2,000.00</td> <td>6,000.00</td> </tr> <tr> <td></td> <td>2</td> <td>cart</td> <td>Ink Risograph DX2430</td> <td>5</td> <td>1,100.00</td> <td>5,500.00</td> </tr> <tr> <td colspan="4">***nothing follows***</td> <td>TOTAL AMOUNT</td> <td></td> <td>11,500.00</td> </tr> <tr> <td colspan="6"></td> <td>1% 115.00</td> </tr> <tr> <td colspan="6"></td> <td>5% 575.00</td> </tr> </tbody> </table>	Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount	LOT 4										CSWDO 2021-385					1	drum	Master compatible to Risograph DX2430	3	2,000.00	6,000.00		2	cart	Ink Risograph DX2430	5	1,100.00	5,500.00	***nothing follows***				TOTAL AMOUNT		11,500.00							1% 115.00							5% 575.00	
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Total Amount in Words = Eleven Thousand Five Hundred Pesos and 00/100 only.....

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Salvador A. Abina, Jr.
 Signature over Printed Name of Supplier

 Date

BY THE CITY CLERK OF THE CITY MAYOR
 Very truly yours,

 ATTY. ANNA ROSA ALANILLA QUILICO
 OIC, City Administrator
HON. ALFRED S. ROMUALDEZ
 City Mayor

Funds Available:	BUR NO./ObR No.:
SALVADOR A. ABINA, JR. City Accountant	Date: <u>5-18-21</u>
	Amount: <u># 11,500.00</u>
	<u>100/ 5-02-99-990-58</u>