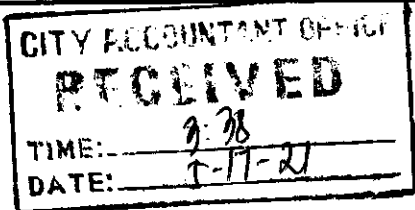


**PURCHASE ORDER**

Republic of The Philippines  
 City Government of Tacloban  
 Kanhuraw Hill, Tacloban City 6500  
 Tel. Nos. 325-4053

DC-970



Supplier : <u>BXN COPY TRADING &amp; ENT. CORP.</u>	P.O. No.: <u>324-N-21</u>
Address : <u>QUARRY SALAZAR STS., BRGY 44-A TACLOBAN CITY</u>	Date: <u>5-17-21</u>
Tel./Fax No.: <u>325-6496</u>	Mode of Procurement: <u>SHOPPING B</u>
TIN :	
Supplier is : ( ) Manufacturer ( ) Exclusive Distributor	
Registered: ( ) SEC ( ) DTI	

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>City General Services Office</u>	Delivery Term :																																																								
Date of Delivery :	Payment Term:																																																								
<table border="1"> <thead> <tr> <th>Stock No.</th> <th>Item No.</th> <th>Unit</th> <th>Description</th> <th>QTY</th> <th>Unit Cost</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td colspan="4">LOT 1</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td><b>CSWDO 2021-360</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>1</td> <td>cart</td> <td>Toner- Canon OPT 12A</td> <td>5</td> <td>3,300.00</td> <td>16,500.00</td> </tr> <tr> <td colspan="4">***nothing follows***</td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="4"></td> <td><b>TOTAL AMOUNT:</b></td> <td></td> <td><b>16,500.00</b></td> </tr> <tr> <td colspan="4"></td> <td>1%</td> <td></td> <td>165.00</td> </tr> <tr> <td colspan="4"></td> <td>5%</td> <td></td> <td>825.00</td> </tr> </tbody> </table>	Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount	LOT 1										<b>CSWDO 2021-360</b>					1	cart	Toner- Canon OPT 12A	5	3,300.00	16,500.00	***nothing follows***											<b>TOTAL AMOUNT:</b>		<b>16,500.00</b>					1%		165.00					5%		825.00	
Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount																																																			
LOT 1																																																									
			<b>CSWDO 2021-360</b>																																																						
	1	cart	Toner- Canon OPT 12A	5	3,300.00	16,500.00																																																			
***nothing follows***																																																									
				<b>TOTAL AMOUNT:</b>		<b>16,500.00</b>																																																			
				1%		165.00																																																			
				5%		825.00																																																			

Total Amount in Words = Sixteen Thousand Five Hundred Pesos and 00/100 only.....

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

[Signature]  
 Signature over Printed Name of Supplier

\_\_\_\_\_  
 Date

Very truly yours,  
 ATTY ANNELIA E. BANAL-GUILLOPE  
 City Administrator  
**HON. ALFRED S. ROMUALDEZ**  
 City Mayor

Funds Available:

[Signature]  
**SALVADOR A. ABINA, JR.**  
 City Accountant

BUR NO./Obr No.:

Date: 5-18-21

Amount: 16,500.00  
100/5-02-99-991-60