



PURCHASE ORDER

Republic of The Philippines
 City Government of Tacloban
 Kanhueaw Hill, Tacloban City 6500
 Tel. Nos. 325-4053

05-337

| | |
|---|--|
| Supplier : BXU COPY TRADING & ENT. CORP. | P.O. No.: 325-15-21 |
| Address : QUARRY SALAZAR STS., BRGY 44-A TACLOBAN CITY | Date: 5-19-21 |
| Tel./Fax No.: 325-6496 | Mode of Procurement: NEGOTIATED |
| TIN | PROCUREMENT/NP-SVP |
| Supplier is : () Manufacturer () Exclusive Distributor | |
| Registered: () SEC () DTI | |

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

| Place of Delivery : City General Services Office | Delivery Term : | | | | | | |
|---|-----------------|------|--------------------------------------|---------------------|-----------|------------------|----------|
| Date of Delivery : | Payment Term: | | | | | | |
| Stock No. | Item No. | Unit | Description | QTY | Unit Cost | Amount | |
| | LOT 3 | | CSWDO 2021-389 | | | | |
| | 1 | cart | Toner compatible to DocuCentre S2011 | 1 | 4,000.00 | 4,000.00 | |
| | 2 | drum | Drum compatible to DocuCentre S2011 | 1 | 18,500.00 | 18,500.00 | |
| ***nothing follows*** | | | | TOTAL AMOUNT | | 22,500.00 | |
| | | | | | | 1% | 225.00 |
| | | | | | | 5% | 1,125.00 |

Total Amount in Words = **Twenty- Two Thousand Five Hundred Pesos and 00/100 only.....**

In case of failure to make the full delivery within the time specified above, a penalty of **ONE PERCENT** of the City Mayor's percent for every day of delay shall be imposed.

Conforme:

NELMER B. ANGELES
 Signature over Printed Name of Supplier

 Date

Very truly yours,

ATTY. ANNA LIZA A. QUILLOPE
 OIC-CITY ADMINISTRATOR
HON. ALFRED S. ROMUALDEZ
 City Mayor

Funds Available:

SALVADOR A. ABINA, JR.
 City Accountant

BUR NO./ObR No.:
 Date: **5-20-21**
 Amount: **₱ 22,500.00**
100/ 5-62-99-990-67