

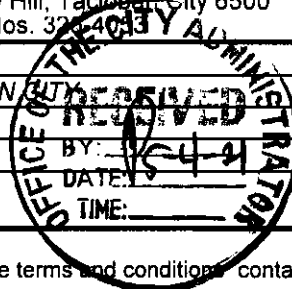


05-0289

PURCHASE ORDER

Republic of The Philippines
 City Government of Tacloban
 Kanhuraw Hill, Tacloban City 6500
 Tel. Nos. 325-6496

CITY ACCOUNTANT OFFICE
RECEIVED
 TIME: 9:28
 DATE: 5-4-21



Supplier: **30 OFFICE SUPPLIES TRADING**
 Address: **EXT., KASSEL HOMES, BRGY. 71, TACLOBAN CITY**
 Tel./Fax No.: **325-6496**
 TIN:
 Supplier is: () Manufacturer () Exclusive Distributor
 Registered: () SEC () DTI

P.O. No.: **274-05-21**
 Date: **05-04-21**
 Mode of Procurement: **SHOPPING B**

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **City General Services Office** Delivery Term:
 Date of Delivery: Payment Term:

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
LOT 5			CVO 2021-173			
	1	pcs	Sign Pen Black (ball point) 0.7mm	24	78.00	1,872.00
	2	reams	Paper Multicopy Legal 216mm x 330mm, 80 gsm	30	323.00	9,690.00
	3	pcs	Record Book 500 pages 214mm x 278mm	5	150.00	750.00
	4	box	Fastener Plastic 25mm 50's/box	6	42.00	252.00
	5	box	Paper Clip, Plastic coat big 50's/box	10	24.00	240.00
	6	pcs	Permanent, Bullet Type, Marker Black	10	45.00	450.00
	7	box	Pencil, lead w/ eraser, wood cased 12's/box	2	120.00	240.00
	8	pcs	White Board Marker Black Bullet Type, Felt Tip	10	30.00	300.00
	9	btl	Alcohol 70% ethyl scented (500ml)	12	82.00	984.00
	10	bxs	Staple Wire # 35	10	34.00	340.00
	11	box	Carbon Film, PE black size 210mm x 297mm, 100's/pack	2	400.00	800.00
	12	box	Carbon Film, PE black size 216mm x 330mm, 100's/pack	2	420.00	840.00
	13	pcs	Correction Tape film base, 500 x 8m	6	72.00	432.00
	14	box	Envelope, mailing white with window long 100's pcs/box	1	450.00	450.00
	15	bundle	Folder, Fancy A4 size documents 100's pcs/pack	2	600.00	1,200.00
	16	bundle	Folder, Fancy legal size documents 100's pcs/pack	2	600.00	1,200.00
	17	book	Record Book 300 pages 214mm x 278mm	5	124.00	620.00
	18	box	Rubber Band stationery no: 18 Transparent Color, Big Box	2	240.00	480.00
	19	roll	Masking Tape width: 24mm	6	45.00	270.00
	20	roll	Transparent Tape width: 24mm	6	34.00	204.00
	21	roll	Twine Plastic 1 kilo per roll	2	100.00	200.00
	22	btl	Glue Big 130g	10	49.00	490.00
	23	box	Push Pins 100's	5	46.00	230.00
	24	box	Pen Ball Pen, Black 0.5mm 12pcs/box	3	86.00	258.00
	25	pcs	Puncher, paper, heavy duty w/ two hole guide	2	215.00	430.00
nothing follows				TOTAL AMOUNT		23,222.00
					1%	232.22
					5%	1,161.10

Total Amount in Words = Twenty- Three Thousand Two Hundred Twenty -Two Pesos and 00/100 only.....

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

 Signature over Printed Name of Supplier

 Date

Very truly yours,
 BY THE AUTHORITY OF THE CITY MAYOR:

ATTY. ANITA LIZ A. QUILIOME
 OIC-CITY ADMINISTRATOR
HON. ALFRED S. ROMUALDEZ
 City Mayor

Funds Available: **SALVADOR A. ABINA, JR.**
 City Accountant

BUR NO./ObR No.:
 Date: **5-4-21**
 Amount: **₱ 23,222.00**
 00/5-02-07-010