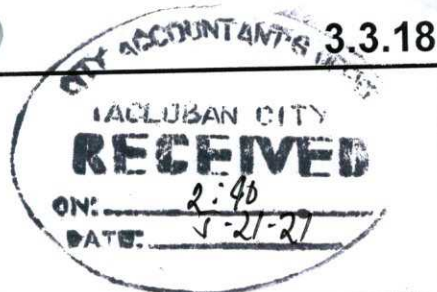




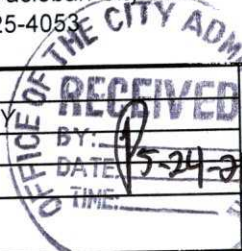
BT-362

PURCHASE ORDER

Republic of The Philippines
 City Government of Tacloban
 Kanhuraw Hill, Tacloban City 6500
 Tel. Nos. 325-4053



Supplier: **30 OFFICE SUPPLIES TRADING**
 Address: **EXT., KASSEL HOMES, BRGY. 71, TACLOBAN CITY**
 Tel./Fax No.: _____
 TIN: _____
 Supplier is: () Manufacturer () Exclusive Distributor
 Registered: () SEC () DTI



P.O. No.: **254-05-21**
 Date: **05-21-21**
 Mode of Procurement: **SHOPPING B**

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: City General Services Office				Delivery Term:		
Date of Delivery:				Payment Term:		
Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
LOT 1				PTAO 2021-390		
	1	ream	Paper Multipurpose A4, 70 gsm	3	322.00	966.00
	2	ream	Paper Multipurpose legal, 70gsm	5	344.00	1,720.00
	3	pack	Carbon paper 8 1/2 x 13 long, 100's/pack	3	400.00	1,200.00
	4	pc	Cutter Board-generic paper cutter board, 10" x 10", wood base	1	1,700.00	1,700.00
nothing follows				TOTAL AMOUNT		5,586.00
				1%		55.86
				5%		279.30

Total Amount in Words = Five Thousand Five Hundred Eighty- Six **Pesos and 00/100 only**.....

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:
 Signature over Printed Name of Supplier
 Date: **5-27-2021**

BY THE AUTHORITY OF THE CITY MAYOR:
 Very truly yours,
ATTY. ANNALIZA A. QUILIPE
 OIC-CITY ADMINISTRATOR
HON. ALFRED S. ROMUALDEZ
 City Mayor

Funds Available:
SALVADOR A. ABINA, JR.
 City Accountant

BUR NO./ObR No.:
 Date: **5-21-21**
 Amount: **₱ 5,586.00**
100/5-02-99-990-58