



CITY ACCOUNTANT
5-18-21

PURCHASE ORDER

Republic of The Philippines
City Government of Tacloban
Kanhuraw Hill, Tacloban City 6500
Tel. Nos. 325-4053

05-322

CITY ACCOUNTANT OFFICE
RECEIVED
DATE: 5-17-21
TIME: 2:19

Supplier : JANNYLYN ENTERPRISES	P.O. No.: 313-05-21
Address : UGSAD, MARASBARAS, BRGY.79, TACLOBAN CITY	Date: 05-17-21
Tel./Fax No.:	Mode of Procurement: SHOPPING B
TIN	
Supplier is : () Manufacturer () Exclusive Distributor	
Registered: () SEC () DTI	

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **City General Services Office** Delivery Term :

Date of Delivery : Payment Term:

Stock No	Item No	Unit	Description	QTY	Unit Cost	Amount
LOT 2 CITY POPULATION OFFICE 2021-294						
	1	pcs	Clear Book (long) 20 transparent pocket	15	71.00	1,065.00
	2	pcs	Clear Book (short) 20 transparent pocket	10	60.00	600.00
	3	ream	Paper, multi-purpose ,(long) 70 GSM	18	348.00	6,264.00
	4	ream	Paper, multi-purpose, (short) 70 GSM	17	324.00	5,508.00
	5	pcs	Calculator, 12 digits, compact	1	780.00	780.00
	6	boxes	Plastic paper Fastener, 25mm, 50 sets/ box	3	42.00	126.00
	7	pack	Folder, tagboard, Long, 100's/pack	1	695.00	695.00
	8	pack	Folder, tagboard, short, 100's/ pack	1	634.00	634.00
	9	sets	Flourescent Marker, 3 assorted color /set	3	138.00	414.00
	10	pc	Big, Paper Puncher, Heavy duty with two hole guide	1	216.00	216.00
	11	pcs	Correction tape, 6m, 5mm	15	34.00	510.00
	12	boxes	Liquid Gel, Sign pen (black) 12pcs/ box, 0.5mm, needle tip	2	360.00	720.00
	13	boxes	Canon paper (Specialty paper) (short) 500's,90gsm	3	1,105.00	3,315.00
	14	boxes	Canon paper (Specialty paper) (long) 500's 90 gsm	1	1,235.00	1,235.00
nothing follows				TOTAL AMOUNT		22,082.00
						1% 220.82
						5% 1,104.10

Total Amount in Words = Twenty -Two Thousand Eighty- Two Pesos and 00/100 only.....

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: Jannylyn Go DELIMA
Signature over Printed Name of Supplier
Date

Verified by: HON. ALFRED S. ROMUALDEZ
City Mayor
ATTY ANNA ZA ALSANVEL - QUILIOPÉ
CITY ACCOUNTANT

Funds Available: SALVADOR A. ABINA, JR.
City Accountant

BUR NO./Obr No.:
Date: 5-18-21
Amount: # 22,082.00
1001 5-02-99-990-52