



04-0258

**PURCHASE ORDER**

Republic of The Philippines  
 City Government of Tacloban  
 Kanhuraw Hill, Tacloban City 6500  
 Tel. Nos. 325-4053

Supplier: <b>PHILIPPINE DUPLICATORS, INCORPORATED</b>	P.O. No.: <u>242-04-21</u>
Address: <u>141.STO.NÑO ST., BRGY.28, TALOBAN CITY</u>	Date: <u>04-23-21</u>
Tel./Fax No.: _____	Mode of Procurement: <b>SHOPPING B</b>
TIN: _____	
Supplier is: ( ) Manufacturer ( ) Exclusive Distributor	
Registered: ( ) SEC ( ) DTI	

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>City General Services Office</b>				Delivery Term:		
Date of Delivery:				Payment Term:		
Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
			TCH 2021-276			
	1	crtg.	Print Cartridge Black IM C2500	5	5,425.00	27,125.00
	2	crtg.	Print Cartridge Yellow IM C2500	3	10,675.00	32,025.00
	3	crtg.	Print Cartridge Magenta IM C2500	3	10,675.00	32,025.00
	4	crtg.	Print Cartridge Cyan IM C2500	3	10,675.00	32,025.00
			Brand & Model: GESTETNER MC 2000			
<b>NOTHING FOLLOWS</b>				<b>TOTAL AMOUNT</b>		<b>123,200.00</b>
				1%		1,232.00
				5%		6,160.00

Total Amount in Words = One Hundred Twenty -Three Thousand Two Hundred **Pesos and 00/100 only.....**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: MARY JEAN N. OFREDO  
 Signature over Printed Name of Supplier  
4/30/21  
 Date

Very truly yours,  
 BY THE AUTHORITY OF THE CITY MAYOR:  
 ATTY. ANITA L. OMBRE  
 OIC-CITY ADMINISTRATOR  
**HON. ALFRED S. ROMUALDEZ**  
 City Mayor

Funds Available:	<b>300-DOM-MAIP FUNDS</b>	BUR NO./ObR No.:
<b>SALVADOR A. ABINA, JR.</b>	<b>2-02-01-000-38</b>	Date: <u>4/26/2021</u>
City Accountant		Amount: <u>123,200.00</u>

3:00  
4/23/21