



05-324

**PURCHASE ORDER**

Republic of The Philippines  
 City Government of Tacloban  
 Kanhuraw Hill, Tacloban City 6500  
 Tel. Nos. 325-4053

REGISTRAR OFFICE  
**RECEIVED**  
 TIME: 2:19  
 DATE: 5-17-21

OFFICE OF THE CITY ADMINISTRATOR  
 RECEIVED  
 BY: [Signature]  
 DATE: 5-10-21  
 TIME: [Blank]

Supplier: **TOYOTA TACLOBAN, LEYTE INC.**  
 Address: **MAHARLIKA HIGHWAY, NAGA, NAGA, BRGY. 71, TACLOBAN CITY**  
 Tel./Fax No.: 325-6496  
 P.O. No.: 915-05-21  
 Date: 05-17-21  
 Mode of Procurement: **NEGOTIATED**  
**PROCUREMENT/NP-SVP**  
 Supplier is: ( ) Manufacturer ( ) Exclusive Distributor  
 Registered: ( ) SEC ( ) DTI

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **City General Services Office**  
 Delivery Term:  
 Date of Delivery:  
 Payment Term:

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
			TCPO 2021-316			
	1	srvc	90,000 km check-up	2.100	450.00	945.00
	2	pc	gasket	1	35.49	35.49
	3	pc	mvp element kit ,oil	1	341.07	341.07
	4	pc	toyota genuine gasoline engine flush	1	606.92	606.92
	5	ltrs	tgfssn /cf 5w-30 1l	5	672.32	3,361.60
	6	pc	gas injector cleaner	1	760.27	760.27
	7	pc	twwf w765	1	101.79	101.79
	8	pc	tfl brake cleaner new	1	214.55	214.55
	9	pc	sandpaper # 120 pms	1	23.44	23.44
	10	pcs	rags pms	5	5.08	25.40
	11	pc	brake paste pms	1	100.93	100.93
	12	pc	express sanitation misc 2	1	102.68	102.68
	13	pc	toyota genuine bactaklenz	0.100	8,348.00	834.82
	14	pc	perform car care	1	500.00	500.00
	15	pc	e.room cleaner toyota	1	280.36	280.36
	16	pc	e. room coat toyota	1	290.40	290.40
	17	pc	tmp pol	1	150.34	150.34
	18	srvc	perform wheel alignment	3	500.00	1,500.00
	19	srvc	labor	1	1,221.01	1,221.01
<b>***nothing follows***</b>						<b>11,396.07</b>
					1%	113.96
					5%	569.80

Total Amount in Words = **Eleven Thousand Three Hundred Ninety- Six Pesos and 07/100 only.....**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: **RICHARD E. OLAR**  
**BJ SERVICE ADVISOR**  
 Signature over Printed Name of Supplier  
 Date

BY THE AUTHORITY OF THE CITY MAYOR:  
 ATTY. ANN LITA P. PULOPE  
 OIC-CITY ADMINISTRATOR  
**HON. ALFRED S. ROMUALDEZ**  
 City Mayor

Funds Available: **SALVADOR A. ABINA, JR.**  
 City Accountant

BUR NO./Obr No.:  
 Date: 5-18-21  
 Amount: # 11,396.07  
 1001 5-02-13-060