



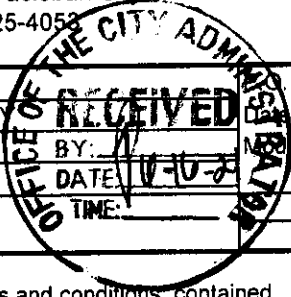
6-400

**PURCHASE ORDER**

Republic of The Philippines  
 City Government of Tacloban  
 Kanhuraw Hill, Tacloban City 6500  
 Tel. Nos. 325-4053

CITY ACCOUNTANT OFFICE  
**RECEIVED**  
 TIME: 8:33  
 DATE: 6-15-21

Supplier: **30 OFFICE SUPPLIES TRADING** No: 407-04-21  
 Address: **EXT., KASSEL HOMES, BRGY. 71, TACLOBAN CITY** Date: 6-15-21  
 Tel./Fax No.: **325-6496**  
 TIN: \_\_\_\_\_  
 Supplier is: ( ) Manufacturer ( ) Exclusive Distributor  
 Registered: ( ) SEC ( ) DTI  
 Mode of Procurement: **SHOPPING B**



Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>City General Services Office</b>				Delivery Term :		
Date of Delivery :				Payment Term :		
Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
LOT 1						
	1	packs	CCDLAO 2021-400 Janitorial-Toilet Tissue Paper 2 ply, 12 rolls per pack	12	125.00	1,500.00
***nothing follows***				TOTAL AMOUNT		1,500.00
				1%		15.00
				5%		75.00

Total Amount in Words = One Thousand Five Hundred Pesos and 00/100 only.....

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: [Signature]  
 Signature over Printed Name of Supplier

Date: \_\_\_\_\_

BY THE AUTHORITY OF THE CITY MAYOR:  
 Very truly yours, [Signature]  
**ATTY. ANNALIZA A. QUILLOPE**  
 OIC-CITY ADMINISTRATOR  
**HON. ALFRED S. ROMUALDEZ**  
 City Mayor

Funds Available: [Signature]  
**SALVADOR A. ABINA, JR.**  
 City Accountant

BUR NO./ObR No.: \_\_\_\_\_  
 Date: 6-15-21  
 Amount: ₱ 1,500.00  
 100/5-02-07-010