



PURCHASE ORDER

Republic of The Philippines
 City Government of Tacloban
 Kanhuraw Hill, Tacloban City 6500
 Tel. Nos. 325-4053

OFFICE
 8:33
 6-15-21

Supplier: **COBYLANDIA OFFICE SYSTEMS CORPORATION** P.O. No.: **901-06-21**
 Address: **R.R. APOSTOL BLDG. P. ZAMORA COR. STO. NIÑO ST. BRGY.25, TACLOBAN CITY** Date: **06-15-21**
 Tel./Fax No.: **325-6496** Mode of Procurement: **SHOPPING B**
 TIN:
 Supplier is: () Manufacturer () Exclusive Distributor
 Registered: () SEC () DTI

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **City General Services Office** Delivery Term:
 Mode of Delivery: Payment Term:

Stock No.	Item No.	Unit	Description	Qty.	Unit Cost	Amount
			CHO 2021-451			
	1	unit	Riso Ink KZ 30 brand & model: RISO ink KZ30	10	2,300.00	23,000.00
nothing follows				TOTAL AMOUNT		23,000.00
					1%	230.00
					5%	1,150.00

Total Amount in Words = Twenty- Three Thousand **Pesos and 00/100 only.....**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:
LY MAE S. GOLONG
 Signature over Printed Name of Supplier
6/15/2021
 Date

Very truly yours,

 HON. ALFRED S. ROMUALDEZ
 City Mayor

SALVADOR A. ABINA, JR.
 City Accountant

Date: 6/15/2021
 Amount: ₱ 23,000.00
 300-CMO MCP Reimb.
 2-04-01-010-04