



**PURCHASE ORDER**

Republic of The Philippines  
 City Government of Tacloban  
 Kanhuraw Hill, Tacloban City 6500  
 Tel. Nos. 325-4053

OG-414

RECEIVED  
 TIME: 2:47  
 DATE: 6-15-21

RECEIVED  
 BY: [Signature]  
 DATE: 6-16-21  
 OFFICE OF THE CITY ADMINISTRATOR

Supplier: **BBCS DATA SYSTEM**  
 Address: **206 P. GOMEZ ST., BRGY. 29, TACLOBAN CITY**  
 Tel./Fax No.: **325-6496**  
 P.O. No.: **412-04-21**  
 Date: **06-11-21**  
 Mode of Procurement: **SHOPPING B**  
 Supplier is: ( ) Manufacturer ( ) Exclusive Distributor  
 Registered: ( ) SEC ( ) DTI

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **City General Services Office**  
 Date of Delivery: \_\_\_\_\_  
 Delivery Term: \_\_\_\_\_  
 Payment Term: \_\_\_\_\_

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
LOT 2						
CSWDO 2021-446						
	1	btls	Ink -Magenta EPSON 664	16	330.00	5,280.00
	2	btls	Ink-Yellow EPSON 664	16	330.00	5,280.00
	3	btls	Ink- Cyan EPSON 664	16	330.00	5,280.00
	4	btls	Ink- Black EPSON 664	18	330.00	5,940.00
			brand: EPSON	<b>TOTAL AMOUNT</b>		<b>21,780.00</b>
						1% 217.80
						5% 1,089.00

Total Amount in Words = Twenty- One Thousand Seven Hundred Eighty Pesos and 00/100 only.....

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: [Signature]  
**RICA ROSARIO PENSABER**  
 Signature over Printed Name of Supplier  
 \_\_\_\_\_  
 Date

Very truly yours,  
[Signature]  
**HON. ALFRED S. ROMUALDEZ**  
 City Mayor

Funds Available: [Signature]  
**SALVADOR A. ABINA, JR.**  
 City Accountant

BUR NO./ObR No.: \_\_\_\_\_  
 Date: **6-15-21**  
 Amount: **\$ 21,780.00**  
**151/5-02-99-990-28**