



CITY BUDGET OFFICE 2011-09  
 RECEIVED DATE: 7/6/21 TIME: 9:34  
 REFERENCE NO: 7/0/21 TIME: 11:41 am  
 PP NO. 5175

Republic of the Philippines  
 CITY GOVERNMENT OF TACLOBAN  
 LGU



PURCHASE REQUEST				PR No.	2021-599	July 2, 2021
Office/Dept:				SAI No.		
Section:				RIS No.	021-599	July 2, 2021
ITEM NO.	QTY.	UNIT	PARTICULAR	Stock No.	Estimated Unit Cost	Estimated Total Cost
1	56	btl	Alcohol, 500 ml, 70%, (topography)		125.00	7,000.00
2	3	box	Ballpen, finepoint, 0.5 mm, black, 50's/box		405.00	1,215.00
3	1	box	Marking Pen, permanent, black, 12 pcs/box, Bullet Type		528.00	528.00
4	1	box	White board Marker, black, 12 pcs/box, Felt Tip		504.00	504.00
5	1	box	Sign Pen, Needle Tip, liquid/gel ink, 0.5mm (black), 12 pcs/box		360.00	360.00
6	2	ream	Paper Multicopy, 80gsm, 210mmx297mm		310.00	620.00
7	5	ream	Paper Multicopy, 80gsm, 216mmx330mm		323.00	1,615.00
8	1	pack	Folder, Tagboard, legal size, 100pcs/pack		650.00	650.00
9	34	pc	Manila Paper		6.00	204.00
10	4	pack	Cartolina, asstd colors, 20's/pack, 78 gm		120.00	480.00
11	4	pc	Masking Tape, (1")		40.00	160.00
12	5	pc	Transparent Tape, (1")		33.00	165.00
13	7	pc	Correction Tape, film base tape, UL 6 m min, 5mm		33.00	231.00
14	2	pc	Staple Wire #35 for heavy duty		36.00	72.00
15	3	box	Paper Clip, vinyl/plastic coat, length 48mm		28.00	84.00

PURPOSE: Above Items Office Supplies for various activity of Women Welfare Program (Community Based) Thirteen Thousand Eight Hundred Eighty Eight Pesos Only

TOTAL: 13,888.00

Requested by: Signature: [Signature] Printed Name: FE CHONA A. BAHIN, RSW Position: OIC-CSWDO	Fund Availability: Fund Code: General Fund Acct. Code: 5-02-99-990-68 Amount: 13,888.00 [Signature] SALVADOR A. ABINA JR. City Accountant	Approved by: [Signature] YANALIZA A. QUILICE City Administrator ALFRED S. ROMUALDEZ City Mayor
		RECEIVED TIME: 10:50 DATE: 7/1/21

EnP. JANIS CLAIRE S. CANTA  
 City Planning & Development Office  
 AIR REFERENCE CODE: 3000-500-2-1-16-017  
 AMOUNT ALLOCATED: ₱ 14,017.00  
 VERIFIED BY: [Signature]  
 CSWDO/WOMEN WELFARE PROGRAM (COMMUNITY BASED)  
 APR 2021

CHE MARETTA B. SANTOP P.  
 RAC Secretariat  
 DATE: 02 JUL 2021

CITY BUDGET OFFICE  
 FUND CODE: 120-7611  
 OFFICE CODE:  
 PENSE/ALLOT. CODE: 5-02-99-990-68  
 FUNDS AVAILABLE: ₱ 13,888.00  
 2021-07-7611-2079

VIGENTE L. DY, III  
 CIO - CITY BUDGET OFFICE  
 FUNDS AVAILABLE AS TO EXISTENCE OF ALLOTMENT  
 Women Welfare Program (Community Based)

CSWDO # 2021-088 | 06-28-2021