



07-0574

Republic of the Philippines
CITY GOVERNMENT OF TACLOBAN
LGU

CITY GOVERNMENT OF TACLOBAN
PR No. 5103 CITY BUDGET OFFICE 2021-092
RECEIVED DATE: 7/5/21 TIME: 12:23
RECEIVED DATE: 7/3/21 TIME: 12:27 PM
1 2 1 4 4 1 2 3 8

PURCHASE REQUEST

Office/Dept. City Social Welfare & Development Office PR No. 700-603 - July 2, 2021
SAI No.

Section: RIS No. 07-603 - July 2, 2021

ITEM NO.	QTY.	UNIT	PARTICULAR	Stock No.	Estimated Unit Cost	Estimated Total Cost
1	30	packs	Art Materials-Art Paper, assorted colors		25.00	750.00
2	30	box	Art Materials-Crayons, 8 colors		18.00	540.00
3	30	pcs	Art Materials-Water Colors		40.00	1,200.00
4	60	pcs	Plastic Envelope with handle, long		90.00	5,400.00
5	60	pcs	Notebooks, 40 leaves, single lines		20.00	1,200.00
6	60	pcs	Notebooks, 40 leaves, double lines (red and blue)		18.00	1,080.00
7	30	pad	Paper-Grade 1 Pad Paper, 80 leaves		15.00	450.00
8	30	pad	Paper-Grade 2 Pad Paper, 80 leaves		15.00	450.00
9	30	pad	Paper-Grade 3 Pad Paper, 80 leaves		15.00	450.00
10	30	pad	Paper-Grade 4 Pad Paper, 80 leaves		15.00	450.00
11	30	pad	Paper-Intermediate Paper, 80 leaves		30.00	900.00
12	60	pcs	Paper-Manila Paper		6.00	360.00
13	5	box	Pen-Marking Pen Permanent, black of 12's/box, bullet type		528.00	2,640.00
14	2	packs	Brown Envelope, long, 100s/packs		480.00	960.00

PURPOSE: Above Items School and other Office Supplies for various activity of Child Welfare Program Sixteen thousand Eight hundred thirty

TOTAL: 16,830.00

Signature Printed Name Position	Requested by: FE CHONA A. BAHIN, RSW City Social Welfare Officer	Fund Availability: SALVADOR A. ABINA JR. City Accountant	Approved by: ALFRED S. ROMUALDEZ City Mayor
	Fund Code: General Fund Acct. Code: 5-02-99-990-60 Amount: 16,830.00		 THE AUTHORITY OF THE CITY MAYOR: CITY ANNILIZA A. QUILLOPE OIC-CITY ADMINISTRATOR

EnP. JANIS CLAIRE S. CANTA
City Planning & Development Coordinator
CITY PLANNING & DEVELOPMENT OFFICE
AIP REFERENCE CODE: 2000-500-2-1-16-005-001
AMOUNT ALLOCATED: ₱ 16,830.00
VERIFIED BY: L. MALCAJED
COUNCILOR/PROVIDE PROTECTION SERVICES TO DISADVANTAGE CHILDREN, ADVOCACY OF CHILDREN SPECIAL LAWS, RIGHTS & WELFARE/AIP 2021

07/07/2021
10:10 AM

CHECKED & DATED
EN. JANIS CLAIRE S. CANTA
CITY PLANNING & DEVELOPMENT OFFICE
DATE: 02 JUL 2021

CITY ACCOUNTANT OFFICE
RECEIVED
TIME: 9:40
DATE: 7/5/21
CSWDO # 2021-054

CITY BUDGET OFFICE
FUND CODE: 100
OFFICE CODE: 7611
EXERCISE OF ST. NO.: 5-02-99-990-60
FUNDS AVAILABLE ₱ 16,830.00
2021-07-7611-0031
106-28-2021

VICENTE L. DY, III
OIC - CITY BUDGET OFFICE
FUNDS AVAILABLE AS TO EXISTENCE OF ALLOTMENT
96A-08 - Child Welfare Program