



07-0584

Republic of the Philippines
CITY GOVERNMENT OF TACLOBAN
LGU

CITY GOVERNMENT OF TACLOBAN
CITY BUDGET OFFICE

RECEIVED: DATE 7/6/21 TIME 9:36

DELIVERED TO: 7/6/21 BY: 11:40 am
PPWS 509



PURCHASE REQUEST

Office/Dept: City Social Welfare & Development Office				PR No. 2021-609	July 5, 2021	
Section:				SAI No.		
Section:				RIS No. 07-609	July 5, 2021	
ITEM NO.	QTY.	UNIT	PARTICULAR	Stock No.	Estimated Unit Cost	Estimated Total Cost
1	10	ream	Premium Paper, S20 (A4)		340.00	3,400.00
2	10	ream	Premium Paper, S20 (legal, 8.5x14)		348.00	3,480.00
3	5	ream	Paper, Multipurpose 70gsm (legal size)		344.00	1,720.00
4	10	ream	Paper, Multicopy, 80gsm(A4)		310.00	3,100.00
5	10	ream	Paper, Multicopy, 80gsm(legal)		323.00	3,230.00
6	1	pack	Brown Envelope (short), 100's / pack		450.00	450.00
7	1	pack	Brown Envelope (long), 100's / pack		480.00	480.00
8	2	pack	Folder, Tagboard, legal size, 100pcs/pack		650.00	1,300.00
9	30	btl	Alcohol, isopropyl 500 ml, 70%		120.00	3,600.00
10	48	pcs	Correction Tape, film base type UL 6m min, Jmm		33.00	1,584.00
11	5	box	Ballpen, finepoint, 0.5 mm, black, 50's/box		405.00	2,025.00
12	3	box	Sign Pen, fine point, liquid/gel ink, 0.5mm (black), 12 pcs/box		360.00	1,080.00
13	25	pcs	Marking Pen, permanent, black, bullet type		44.00	1,100.00
14	25	pcs	Marking Pen, permanent, blue, bullet type		44.00	1,100.00
15	25	pcs	Marking Pen, permanent, red, bullet type		44.00	1,100.00
16	8	set	Highlighter/flourescent marker, tir-color, 3pcs/set		138.00	1,104.00
17	6	box	Pencil, Lead with eraser of 12's/box		125.00	750.00
18	15	pcs	Masking Tape, width 48mm		70.00	1,050.00
19	12	pcs	Masking Tape, width 2"		70.00	840.00
20	1	pc	Stapler, no. 35 heavy duty		280.00	280.00
21	12	pcs	Transparent tape, 2"		42.00	504.00
22	2	pcs	Big Calculator, 12 Digits.		750.00	1,500.00
23	24	box	Staple Wire #35 for heavy duty		36.00	864.00

7-7-21

ENP. JANIS CLAIRE S. CANTA
CITY PLANNING & DEVT. OFFICE
AIP REFERENCE: 2001-500-2-1-16-10280.00
AMOUNT ALLOTTED TO: P 75,641.00
VERIFIED BY: L. MALCOLM JR.
CITY SOCIAL WELFARE PROGRAM / AIP 2021

PURPOSE: Above Items School Supplies for various activity of Persons with Disability Welfare Program Thirty-five Thousand six Hundred Forty-one pesos Only

TOTAL: 35,641.00

ACCOUNTANT OFFICE RECEIVED 1:50 7/6/21 Signature: FE CHONA A. BAHIN, RSM Printed Name: FE CHONA A. BAHIN, RSM Position: City Social Welfare Officer	Requested by:	Fund Availability:	Approved by:
		Fund Code: General Fund Acct. Code: 5-02-99-990-58 Amount: 35,641.00 Signature: SALVADOR A. ABINA JR. Printed Name: SALVADOR A. ABINA JR. Position: City Accountant	Signature: ALFRED S. ROMUALDEZ Printed Name: ALFRED S. ROMUALDEZ Position: City Mayor

CITY BUDGET OFFICE
FUND CODE: 100
OFFICE CODE: 7611
EXPENSE/ALLOT. CODE: C-02-99-990-58
FUNDS AVAILABLE: P 75,641.00
2021-07-7611-8040
CWBDO A 2021 - 096

VICENTE L. DY, III
CITY BUDGET OFFICE
FUNDS AVAILABLE AS TO EXISTENCE OF ALLOTMENT

CHECKED & TO APP.
JANETTE B. SANTIAGO
BAC Secretariat
DATE: 5 JUL 2021

06-28-2021
Person with Disability Welfare Program