

# PURCHASE REQUEST

City Government of Tacloban  
LGU



604

Department: SANGGUNIANG PANLUNGSOD	PR No.: 2021-629	Date: July 9, 2021
Section: SP SUPPLY	SAI No.: 01-629	Date: July 9, 2021
	RIS No.:	

OFFICE OF THE CITY ADM. ASSISTANT  
RECEIVED  
DATE: 7-12-21  
TIME: 3:30

Item No.	QTY.	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
1	1	ltr	Radiator Collant Pink	220.00	220.00
2	7	ltrs	Engine Oil for diesel	680.00	4,760.00
XXXXXXXXXXXXXXXXXXXXXXXXXXXX					
Four thousand nine hundred eighty pesos only.					
<b>TOTAL</b>					<b>4,980.00</b>

CITY GOVERNMENT OF TACLOBAN  
CITY BUDGET OFFICE  
RECEIVED: DATE: 7/9/21 TIME: 1:57  
RELEASED: DATE: 7/12/21 TIME: 7:42

CHECKED BY: J. SANTOS  
DATE: 09 JUL 2021

CITY PLANNING & DEV'T. OFFICE  
TACLOBAN CITY  
DATE: 7/8/2021  
TIME: 9:20 AM

Purpose: For the repair / maintenance of HI-ACE Van with plate Number SKL 913 for the use of the Sangguniang Panlungsod.

<b>Requested By:</b>	<b>Fund Availability:</b>	<b>APPROVED BY:</b>
Signature:	Fund Code:	 <b>HON. JERRY T. YACKASIN</b> City Vice Mayor
Printed Name: <b>ARNEL A. RAVELO</b>	Office Code:	
Supply Officer Designate/Adm. Asst. III	Expenses/ Acct. Code	
	Fund Availability:	
	Signature:	
	Printed Name: <b>SALVADOR A. ABINA JR.</b>	
	City Accountant	

EnP. JANIS CLAIRE S. GANTA  
City Planning & Development Coordinator  
**CITY PLANNING & DEV'T. OFFICE**  
1000-000-2-1-02  
AIP REFERENCE CODE:  
AMOUNT ALLOCATED: P 4,980.00  
VERIFIED BY: L. MALCATED  
SP/NOV  
AIP 2021

**CITY BUDGET OFFICE**  
FUND CODE: 100  
OFFICE CODE: 1021  
EXPENSE CODE: 4-2-13-060  
FUNDS AVAILABLE: P 4,980.00  
(en) repair & maint. - motor vehicles

07/12/2021  
4:14 PM

**VICENTE L. ... III**  
CITY BUDGET OFFICE  
FINANCIAL ...  
OFFICE OF ALLOCATION

**CITY ACCOUNTANT OFFICE**  
**RECEIVED**  
TIME: 8:10  
DATE: 7/12/21