

07-651



PURCHASE REQUEST
City Government of Tacloban
LGU



7/22/21
Ed. 8:30AM

Department: SANGGUNIANG PANLUNGSOD PR No.: 7M-697 Date: July 22, 2021
SAI No.: Date: _____
Section: SP SUPPLY RIS No.: 021-697 Date: July 22, 2021

Item No.	QTY.	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
1	1	gallon	Engine Oil w/ <i>Synthetic</i>	2,600.00	2,600.00
2	5	ltrs	Engine Oil for Premiums Multicabs	400.00	2,000.00
			XXXXXXXXXXXXXXXXXXXX		
				<u>Four thousand six hundred pesos only.</u>	
				TOTAL	4,600.00

Purpose : For the repair/maintenance of Suzuki Multicab TP 123007 for the use of the Sangguniang Panlungsod.

Requested By:	Fund Availability:	APPROVED BY:
Signature: _____ Printed Name: ARNEL A. RAVELO Supply Officer Designate/Adm. Asst. III	Fund Code: Office Code: Expenses/ Acct.Code Fund Availability: Signature: _____ Printed Name: SALVADOR A. ABINA JR. City Accountant	Signature: _____ Printed Name: HON. JERRY T. YAKASIN City Vice Mayor

EnP. JANIS CLAIRE S. CANTA
City Planning & Development Coordinator

1000-000-2-1-02
P 4,600.00
VERIFIED BY: L. MALCATED.

SP/ MOSE
AIP 2021

CITY GOVERNMENT OF TACLOBAN
CITY BUDGET OFFICE 2021-012

SECRETARIAL
JANE B. SANTOS
RECEIVED: DATE: 7/23/21 TIME: 7:41
DATE: 22 OF 2021

CITY BUDGET OFFICE
FUND CODE: 100
OFFICE CODE: 1021
EXPENSE/ALLOT.CODE: V-02-03-090(76
TOTAL AVAILABLE: P 4,600.00
AROA 2021-07-2021-2342 in
GASOLINE, OIL & LUBRICANTS

[Signature]
07/26/2021
10:26 AM

VICENTE L. DY, III
CITY BUDGET OFFICE
FUNDS AVAILABLE AS TO
EXISTENCE OF ALLOTMENT

CITY ACCOUNTANT OFFICE
RECEIVED
TIME: 9:20
DATE: 7/23/21