

07-640



**PURCHASE REQUEST**  
CITY GOVERNMENT OF TACLOBAN  
LGU

Department : Human Resources Mgt. & Devt. Office  
PR No. 2021- W5  
SAI No. 024 - W5  
RIS No.

Date: July 16, 2021  
Date: July 16, 2021  
Date:

Item No.	Qts.	Unit/s	Item Description	Estimated Unit Cost	Estimated Cost
1	10	pcs	Plaque (Arylic) '9'	1,300.00	13,000.00
<p>CHECKED <i>Reza</i> APP. REZA AUDREY C. DUCUANAN DATE: 16 JUL 2021</p>					<p>Thirteen thousand Pesos Only</p>
					13,000.00

**Purpose:** Retirement Recognition and Loyalty Program in December 2021

Requested by:  <b>Signature:</b> <b>Printed Name:</b> <b>Designation:</b>	     <b>ATTY. ANNALIZA A. QUILIPE</b> HRMDO - OIC	Fund Availability: Fund Code: Office Code: Expense/Acct. Code: Fund Available:	<b>APPROVED BY:</b>     <b>MARIVIC U. ADONADO</b> Assistant City Administrator <b>ALFRED S. ROMUALDEZ</b> City Mayor
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CITY GOVERNMENT OF TACLOBAN  
PP NO. 0946 CITY BUDGET OFFICE 2021-1001  
RECEIVED DATE: 7/21/21 TIME: 10:46  
7/21/21 TIME: 12:47

EnP. JANIS CLAIRE S. CANTA  
City Planning & Development Coordinator  
**CITY PLANNING & DEVT. OFFICE**  
AIP REFERENCE NO.: 1000-000-2-3-01-025  
AMOUNT ALLOCATED: ₱13,000.00  
VERIFIED BY: L. Malen leg.  
HRMDO/PRAISE PROGRAM  
AIP 2021

**CITY BUDGET OFFICE**  
FUND CODE: 100  
OFFICE CODE: 1072  
EXPENSE/ALLOT. CODE: 5-02-99-990-19  
FUNDS AVAILABLE: ₱13,000.00  
2021-07-1072 2 ROL

**CITY ACCOUNTANT OFFICE**  
**RECEIVED**  
1:30  
DATE: 7/21/21

*Malen*  
07/23/2021  
9:10 AM

**VICENTE L. DY, III**  
OIC - CITY BUDGET OFFICE

FUNDS AVAILABLE AS TO  
EXISTENCE OF ALLOTMENT  
989-114 Human Resource Devt. Program