

RECEIVED DATE: 7/24/21 10:07
7/24/21 1:08

07-663

7/19/2021
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PURCHASE REQUEST
City Government of Tacloban



Department: TACLOBAN CITY POLICE OFFICE
Sections: 10:40

PR No. 201-078 Date: July 22, 21
SAI No. _____ Date: _____
RIS No. 01-078 Date: July 22, 21

Item	Quantity	Unit of Issue	ITEM DESCRIPTION	Stock No. Estimated Unit Cost	Estimated Total Cost
1.	1	roll	Acetate-Acetate (Gauge 12)		
2.	6	pck	Carbon- Carbon Film, PF, Blue. Size 216mm x 330mm, long	2,800.00	2,800.00
3.	10	box	Fastener-Fastener, Plastic, 25mm Between Prongs, 50 Sets Per Box	420.00	2,520.00
4.	4	packs	Folder-Folder (Long), Tagboard brown, 100's/pack	42.00	420.00
5.	100	rm	Paper-Book Paper, A4 80 GSM	650.00	2,600.00
6.	80	rm	Paper-Book Paper Long 80 GSM	322.00	32,200.00
7.	10	rm	Paper, Colored Bond Paper, 90 GSM, Size 216 x 330 mm (Blue)	346.00	27,680.00
8.	5	pcs	Pen- Marker, Permanent, Broad Tip, black	900.00	9,000.00
9.	5	pcs	Pen- Marker, Permanent, Broad Tip, blue	43.00	215.00
10.	5	pcs	Pen- Marker, Whiteboard, Black	43.00	215.00
11.	10	pc	Pen-Sign Pen, Black, Liquid/Gel Ink, 0.5 Needle Tip	30.00	150.00
12.	10	box	Ballpen- Ballpen Black, 12 pcs./box	30.00	300.00
13.	1	pc	Cork Board 40 x 60 cm, ALUMINUM FRAME	86.50	865.00
14.	5	pcs	Stapler-Stapler, with Staple Remover	450.00	450.00
15.	20	box	Staple- Staple Wire no. 35	143.00	715.00
16.	10	box	Pin-Push Pins	42.00	840.00
17.	10	box	Pin-Push Pins	49.00	490.00
			Paper Clip, vinyl/plastic coat, length: 48mm min	24.00	240.00
XXXXXXXXXXNOTHING FOLLOWSXXXXXXXXXX					
				Eighty-One Thousand Seven Hundred Pesos Only.	
				Total : P81,700.00	

Purpose: For the use of TCPO for the 4th QTR CY 2021.

Requested by:	Fund Availability:	Approved by:
Signature:	Signature:	Signature:
Printed Name: PCOL DARWIN S MIRANDA	Printed Name: SALVADOR A. ABINA JR.	Printed Name: HON. ALFRED S. ROMUALDEZ
Designation: City Director	Designation: City Accountant	Designation: City Mayor

CITY BUDGET OFFICE

FUND CODE: 100

OFFICE CODE: 1181

PROJECT AND/OR FILE NO. 17-02-03-010

AMOUNT: P 81,700.00
420# 2021-07-1181-2351

EnP. JANIS CLAIRE S. SANTA
City Planning & Development Coordinator
CITY PLANNING & DEV'T. OFFICE

AIRTEL ADDRESS CODE: 1000-000-2-3-10

AMOUNT ALLOCATED: P 81,700.00

VERIFIED BY: L. Malalad led.
POLICE/MCOE
APR 2021

CITY ACCOUNTANT OFFICE

RECEIVED

TIME: 2:40

DATE: 7/24/21

VIGORINE L. DUYO JR.
CITY BUDGET OFFICE

FUNDS AVAILABLE AS TO
EXISTENCE OF ALLOTMENT

OFFICE SUPPLIES

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