07-473

CITY ADMINISTRATOR OFFICE RECEIVED DATE 7-29-21 TIME 9:55

PURCHASE REQUEST

CITY GOVERNMENT OF TACLOBAN

LGU

7/27/2021

Department : Human Resources Mgt. & Devt. Office	PR No.	2021-679	Date:	July 26, 2021
Section:	SAI No.		Date:	
	RIS No.	021-679	Date:	July 26, 2021

Item No.	Qts.	Unit/s	Item Description	Estimated Unit Cost	Estimated Cost
1	10	packs	White Specialty Paper (A4 Size) (20's/pack) 4	65.00	650.00
2	5	roll d	Ribbon 1' (50m) 4	260.00	1,300.00
3	33	pcs	Certificate Frame,A4 Size	65.00	2,145.00
				Four thousand Ninety-Five Pesos Only.	
					4,095.00

CHECKED ANJANE ... BAC Secretariat DATE: 26 JUL 2021

Purpose: Retirement Recognition Program and Loyalty Program in December 2021

	Requested by:	Fund Availability:	APPROVED BY:
		Fund Code:	
		Office Code:	
		Expense/Acct. Code:	
		Fund Available:	
Signature:			
Printed Name:	ATTY. ANNALIZA A. QUILIOPE	VICENTE L. DY III	ALFRED S. ROMUALDEZ
Designation:	HRMDO - OIC	OIC-City Budget Office	City Mayor

SALVADOR A. ARINA, JR. City Accountant

AT THE AUTHORITY OF THE CITY MAYOR MARIVIC U. ABOY

12 9 JUL 2021

CITY GOVERNMENT OF TACLOBAN
PP No. 5346 CITY BUDGET OFFICE
RECEIVED: DATE 7/27/21 TIME 4:16
7/28/21 TIME 7:45
2021-1034

CITY PLANNING & DEVELOPMENT OFFICE
EnP. JANIS CLAIRE S. CANTA
City Planning & Development Coordinator
AIP REF. 1000-000-2-3-01-015
AMOUNT ₱4,095.00
VERIFIED BY: L. BALCA
HRMDO/PRAISE PROGRAM
AIP 2021

CITY BUDGET OFFICE
FUND CODE: 100
OFFICE CODE: 1092
EXPENSE/ALLOT. CODE: 5.02.99.990.19
FUNDS AVAILABLE: ₱4,095.00
2021-07-1032-2204

CITY ACCOUNTANT OFFICE
RECEIVED
TIME: 8:10 AM
DATE: 7/28/21

VICENTE L. DY, III
OIC - CITY BUDGET OFFICE
FUNDS AVAILABLE AS TO EXISTENCE OF ALLOTMENT
989-114 Human Resource Devt. Program

07/29/2021
1:18 PM