



7-15-21
2:00

PURCHASE ORDER
 Republic of The Philippines
 City Government of Tacloban
 Kanhuraw Hill, Tacloban City 6500
 Tel. Nos. 325-4053

07-463

Supplier : 30 OFFICE SUPPLIES TRADING	P.O. No.: <u>11-07-21</u>
Address : <u>KASSEL HOMES SUBD. BRGY.71 TACLOBAN CITY</u>	Date: <u>7-15-21</u>
Tel./Fax No.: <u>325-6496</u>	Mode of Procurement: NEGOTIATED
TIN :	PROCUREMENT/ NP-SVP
Supplier is : () Manufacturer () Exclusive Distributor	
Registered: () SEC () DTI	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : City General Services Office			Delivery Term :		
Date of Delivery :			Payment Term:		
Stock No.	Item No.	Unit	Description	Unit Cost	Amount
			CITY ADMIN (MARKET) 2021-476	5	335.00
	1	pcs	Bolo ,ordinary	4	2,745.00
	2	pair	Blue Drum, Big New 200 liters		10,980.00
			nothing follows	TOTAL AMOUNT	12,655.00
				1%	126.55
				5%	632.75

Total Amount in Words = Twelve Thousand Six Hundred Fifty- Five **Pesos and 00/100 only.....**

In case of failure to make the full delivery within the time specified above, a pena one -tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: _____
 Signature over Printed Name of Supplier

 Date

BY THE AUTHORITY OF THE CITY MAYOR:
 Very truly yours,

 ATTY. ANNALIZA A. QUILLOPE
 OIC/CIA ADMINISTRATOR
 HON. ALFRED S. ROMUALDEZ
 City Mayor

Funds Available:

SALVADOR A. ABINA, JR.
 City Accountant

BUR NO./ObR No.:
 Date: 7-15-21
 Amount: ₱ 12,655.00
100/ 5-02-99-990

CITY ACCOUNTANT OFFICE
RECEIVED
 TIME: 9:15
 DATE: 7-15-21