

OFFICE OF THE CITY ADMINISTRATOR
RECEIVED
 BY: [Signature]
 DATE: 8-18-21
 TIME: 1:30

GOVERNMENT OF TACLOBAN
 CITY BUDGET OFFICE 2021-0882
 RECEIVED DATE: 08/22/21 TIME: 3:03 PM

743

PLANNING & DEVELOPMENT OFFICE
 RECEIVED
 08-10-2021
 10:07 AM

PURCHASE REQUEST
CITY GOVERNMENT OF TACLOBAN
 LGU



Department: MTCC, Branch I			PR No. 701-557	Date June 22, 2021	
Section: Tacloban City			SAI No.	Date	
			RIS No. 01-557	June 22, 2021	
ITEM NO.	QTS.	UNIT/S	ITEM DESCRIPTION	ESTIMATED UNIT COST	ACTUAL COST
SB 1	6	Cart.	Toner Cartridge HP 280XC	7,900.00	47,400.00
2	3	Cart.	Toner Cartridge OPT 12A	3,320.00	9,960.00
3	6	Cart.	Toner Cartridge HP 226XC	7,900.00	47,400.00
TOTAL					104,760.00

Purpose: For the use of MTCC-Branch I, Tacloban City One Hundred Four thousand Seven hundred sixty Pesos Only.

Request by:	Fund Availability	APPROVED BY
	Fund Code:	BY THE AUTHORITY OF THE CITY MAYOR ATTY. ANNALIZA ALBANSEL-QUILTOPE OIC, City Administrator HON. ALFRED S. ROMUALDEZ City Mayor
	Office Code	
	Expense/Acct.	
	Code:	
	Fund Available:	
Signature:		
Printed Name: SYLVIA Z. POCPOC-LAMOSTE	SALVADOR A. ABINA, JR.	
Designation: Presiding Judge	City Accountant	

CHECKED
 DATE: **JUN 22 2021**

CITY ACCOUNTANT OFFICE
RECEIVED
 TIME: **9:15**
 DATE: **8-17-21**

EnP. JANIS CLAIRE S. CANTA
 City Planning & Development Coordinator
CITY PLANNING & DEV'T. OFFICE
 AIR RECEIVED NO: **1000-000-2-3-06**
 AMOUNT ALLOTTED: **₱ 104,760.00**
 VERIFIED BY: **L. Malcañal**
 MTCC branch I / MOOE
 MP 2021

CITY BUDGET OFFICE
 FUND CODE: **100**
 OFFICE CODE: **1158-1**
 EX. ALLOT. CODE: **5-02-08-010**
 FUNDS AVAILABLE: **₱ 104,760.00**
 17208 2021-08 1158-1-2845
 (MT) OFFICE SUPPLIES

VICENTE L. DV. II
 CITY BUDGET OFFICE
 FUNDS AVAILABLE AS TO
 EXERCISE OF ALLOTMENT

DATE: **08/20/2021**
 TIME: **10:28 AM**