



Republic of the Philippines
CITY GOVERNMENT OF TACLOBAN
 LGU



07674



PURCHASE REQUEST

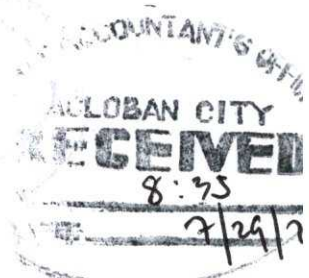
Office/Dept. TACLOBAN CITY Social Welfare & Development Office				PR No. 2021-061	July 28, 2021	
Section:				SAI No.		
Section:				RIS No. 021-061	July 28, 2021	
ITEM NO.	QTY.	UNIT	PARTICULAR	Stock No.	Estimated Unit Cost	Estimated Total Cost
1	12	box	Binder Clips, 12 pcs, 25mm, 1 box	CITY GOVERNMENT OF TACLOBAN	34.00	408.00
2	12	box	Binder Clips, 12 pcs, 32mm, 1 box	CITY BUDGET OFFICE 2021-1038	45.00	540.00
3	12	box	Binder Clips, 12 pcs, 41mm, 1 box	RECEIVED: DATE 7/28/21 TIME 3:10	52.00	624.00
4	12	box	Binder Clips, 12 pcs, 51mm, 1 box	RELEASED: DATE 7/29/21 TIME 8:25	75.00	900.00
5	10	packs	Clearbook (8x13 mm)	PP NO. 5106	48.00	480.00
6	6	pcs	Magazine File Box legalsize W		125.00	750.00
7	15	pcs	Record Book 300 pages 216 mm x 279mm		75.00	1,125.00
8	6	ream	Mimeo Paper Sub 18/A4		260.00	1,560.00
9	6	ream	Mimeo Paper Sub 18/Long		135.00	810.00
10	12	ream	File Folder white of 100 smead letter size		390.00	4,680.00
11	12	ream	File Folder white of 100 smead legal size		475.00	5,700.00
12	3	pcs	Original Heavy Duty Puncher-2holes		190.00	570.00
PURPOSE: Above Items Office Supplies for various activity of Senior Citizen Welfare Program				Eighteen Thousand One Hundred Forty-seven Pesos Only. 18,147.00		
TOTAL:				18,147.00		
Requested by:		Fund Availability:		Approved by:		
Signature		Fund Code: General Fund		BY THE AUTHORITY OF THE CITY MA		
Printed Name		Acct. Code: 5-02-99-990-67		CITY ANNALIZA A. QUILIO		
Position		Amount: 18,147.00		CITY ADMINISTRATOR		
FE CHONA A. BAHIN, RSW		SALVADOR A. ABINA JR.		ALFRED S. ROMUALDEZ		
City Social Welfare Officer		City Accountant		City Mayor		

EnP. JANS CLAIRE S. CANTA
 City Planning & Development Coordinator
CITY PLANNING & DEVT. OFFICE
 REFERENCE CODE: **2000-500-2-1-16-015**
 AMOUNT ALLOCATED: **₱ 18,147.00**
 VERIFIED BY: **L. MALCATA**
 SENIOR CITIZEN WELFARE PROGRAM
 AIP 2021

CHECKED BY: **ROBERTO B. SANTOS**
 RAC, Sr. Assistant
 DATE: **28 JUL 2021**

CITY BUDGET OFFICE
 FUND CODE: **100**
 OFFICE CODE: **7611**
 EXPENSE/ALLOT. CODE: **5-02-99-990-67**
 FUNDS AVAILABLE: **₱ 18,147.00**
2021-07-7611-2483

VICENTE L. DY, JR.
 CHIEF - CITY BUDGET OFFICE
 FUNDS AVAILABLE AS TO EXISTENCE OF ALLOTMENT
969-97 - Senior Citizen Welfare Program



CSWDB # **2021-082 / 06-28-2021**