

RECEIVED
 ON: 8/10/21
 DATE: 8/10/21

CITY GOVERNMENT OF TACLOBAN
 CITY BUDGET OFFICE
 PR No. 5277
 DATE: 8/9/21 TIME: 3:43 pm
 DATE: 8/9/21 TIME: 4:18 pm
 DATE: 8/10/21 TIME: 1:10

OFFICE OF THE CITY ADMINISTRATOR
 DATE: 8-10-21
 TIME: 3:30

CITY GOVERNMENT OF TACLOBAN
 DATE: 8/9/2021
 TIME: 2:50 PM

PURCHASE REQUEST
 CITY GOVERNMENT OF TACLOBAN
 LGU

Department: **CMO** PR No. 2021-726 Date: August 9, 2021
 Section: **YOUTH** SAI No. -021-726 Date: August 9, 2021
 RIS No.

| Item No. | Qts. | Unit/s | Item Description | Estimated Unit Cost | Estimated Total Cost |
|----------|------|--------|---|---------------------|----------------------|
| 1 | 330 | book | Book, notebook, single line 50 leaves | 20.00 | 6600.00 |
| 2 | 15 | box | Ball point pen black 12's/box | 84.00 | 1260.00 |
| 3 | 15 | box | Ball point pen blue 12's/box | 84.00 | 1260.00 |
| 4 | 10 | reams | legal size, Multi purpose paper, 70 gsm | 343.00 | 3430.00 |
| 5 | 10 | pcs | pemanent marker, black | 43.00 | 430.00 |
| 6 | 10 | ps | white board marker, black | 34.00 | 340.00 |
| 7 | 20 | packs | cartolina asst colors 20's/pack | 120.00 | 2400.00 |
| 8 | 20 | packs | manila paper 10's/pack | 80.00 | 1600.00 |
| | | | XXXXXXXXXXXXX | TOTAL | 17,320.00 |

REZA AUDREY C. BUSTANAN
 3:05 PM

Purpose: **Youth Leadership and Development Program**
 Seventeen thousand Three hundred Twenty Pests Only.

| | | |
|--|--|---|
| Requested by: Carlos Davo L. Castillo OIC-CMO-YOUTH | Fund Availability: Office Code: Expense/Acct: Fund Available: | Approved by: ALFRED S. ROMUALDEZ City Mayor |
| Signature: Printed Name: ENGR. Rosemarie Lopez Designation: CMO-Supply Officer Designate | SALVADOR ABINA JR City Accounting | BY THE AUTHORITY OF THE CITY MAYOR: ATTY. ANNAMIZA A. QUILOPE OIC-CITY ADMINISTRATOR |

CITY BUDGET OFFICE
 120
 9925
 CHECKED BY: [Signature]
 DATE: 09 AUG 2021
 2021-07-9925-2444

ENR. JANIS CLAIRE S. CANTA
 CITY PLANNING AND DEVELOPMENT OFFICE
 1000-000-2-1-13-010-0
 AMOUNT: P 17,320.00
 VERIFIED BY: L. M. [Signature]
 ADMIN. NOW-OFFICE/CITY YOUTH DEV. PROG
 REP 2021 pg-26

873-05 City Youth Dev't Program
 FOR THE SUCCESS OF THE YOUTH
 mask, presence of sanitation stations and taking of body temperature.

Certified True Copy
 Catherine M. Be.