



**PURCHASE REQUEST**  
CITY GOVERNMENT OF TACLOBAN  
LGU

737

Department of: CMO. CONRAD A. ROSALES      PB No. 2021-74v      Date: August 11, 2021  
 Section: TACLOBAN CITY      SAI No.      Date: August 11, 2021  
 RIS No. 021-74v      Date: August 11, 2021

Item No.	Qts.	Unit/s	Item Description	Estimated Unit cost	Estimated Cost
1	3	units	Industrial Fan Specs: 18 inches Aluminum steel blade heavy duty.	3,300.00	9,900.00
XXXXXNOTHING FOLLOWSXXXXX					Nine thousand Nine Hundred Pesos Only
<b>TOTAL</b>					<b>9,900.00</b>

**PURPOSE:** For the use of Reflexology training program 2021.

Requested by:	Fund Availability:	Approved by:
<u>RUENA M. MATE</u> CLEP Coordinator  <u>ENGR. ROSEMARIE LOPEZ</u> OIC-Supply Officer	Fund Code: Office Code: Expense/Acct. Code: Fund Available:	 BY THE AUTHORITY OF THE CITY MAYOR: <u>SALVADOR A. ABINA JR.</u> City Accountant  <u>HON. ALFRED S. ROMUALDEZ</u> City Mayor

CITY GOVERNMENT OF TACLOBAN PP# 5249  
 CITY BUDGET OFFICE  
 DATE: 8/12/21 TIME: 2:30pm  
 DATE: 8/12/21 TIME: 4:05  
2021-1131

CHECKED BY: Reza Audrey C. Quoyatan  
 DATE: 11 AUG 2021

EnP. JANIS CLAIRE S. CANTA  
 City Planning & Development Coordinator  
 CITY PLANNING & DEV'T. OFFICE  
 REFERENCE CODE: 1000-000-2-1-01-003-001  
 AMOUNT ALLOCATED: 9,900.00  
 VERIFIED BY: C. ROSCEL  
 CMO/LIVELIHOOD PROGRAM  
 AIP 2021

**CITY BUDGET OFFICE**  
 FUND CODE: 100  
 OFFICE CODE: 1011  
 EXPENSE/ALLOT. CODE: 0-02-99-920-107  
 FUNDS AVAILABLE: 9,900.00  
120# 2021-04-1211-1208  
069-120 LIVELIHOOD PROJ.

**VICENTE L. DY, III**  
 CMO, CITY BUDGET OFFICE  
 FUNDS AVAILABLE AS TO  
 EXISTENCE OF ALLOTMENT

3	Canon paper (Legal)	ream	1,450.00	4	5,800.00
4	Canon paper (Short)	ream	1,250.00		