

770



# PURCHASE REQUEST

CITY GOVERNMENT OF TACLOBAN LGU

8/17/2021  
10:25 PM  
CITY GOVERNMENT OF TACLOBAN

Department: MTCC-OCC, Tacloban  
City: MTCC-OCC  
Section: MTCC-OCC

PR No. 2021-745  
SAI No.  
RIS No. 021-745

Date: 8-16-2021

ITEM NO.	QTY.	UNIT	ITEM DESCRIPTION	ESTIMATED UNIT COST	ESTIMATED COST
1.	10	PIECES	LX-310 PRINTER RIBBON	P 165.00	P 1,650.00
2.	5	PIECES	LQ-310 PRINTER RIBBON	P 210.00	P 1,050.00
*** NOTHING FOLLOWS ***					

CITY PLANNING & DEVELOPMENT OFFICE  
DATE: 8/17/21 TIME: 2:00  
2021-1141

OFFICE OF THE CITY ADMINISTRATOR  
**RECEIVED**  
BY: [Signature]  
DATE: 8-18-21  
TIME: 1:30

CHECKED: [Signature]  
DATE: 6 AUG 2021

[Signature]  
08/20/2021  
10:28 AM

Purpose: For the use of MTCC-OCC, Tacloban City

TOTAL P 2,700.00  
Fund Availability: TWO THOUSAND SEVEN HUNDRED PESOS ONLY  
Approved by: [Signature]

Requested by: [Signature]  
Signature: [Signature]  
Printed Name: EDWIN K. CABELLO  
Designation: Clerk of Court IV, Ex-Officio City Sheriff

Fund Code:  
Office Code:  
Expense/Acct. Code:  
Funds Available:

[Signature]  
SALVADOR A. DABINA JR.  
CITY ACCOUNTANT  
City Budget Officer

BY THE ACTING CITY MAYOR  
ATTY. ANNANZA ALBANIEL - QUILIOPE  
HON. ALFRED S. ROMUALDEZ  
City Mayor

EnP. JANIS CLAIRE S. CANTA  
CITY PLANNING & DEVELOPMENT OFFICE  
AIP PROGRAM CODE: 1000-000-2-3-08  
AMOUNT ALLOCATED: P 2,700.00  
VERIFIED BY: [Signature]  
CLERK OF COURT / ADMIN. OF JUSTICE SERVICES  
PROGRAM / AEP 2021

CITY ACCOUNTANT OFFICE  
[Signature]  
DATE: 8/17/21

CITY GOVERNMENT OF TACLOBAN  
CITY BUDGET OFFICE  
FUND CODE: 110  
OFFICE CODE: 1158-9  
REQUISITION DATE: 8-02-09-010 (LTC)  
TIME AVAILABLE: P 2,700.00  
2021-08-1720-7-2874

[Signature]  
751 - Office Supplies