



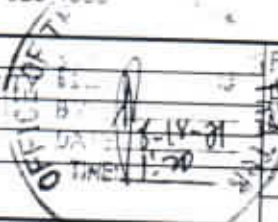
PURCHASE ORDER

Republic of The Philippines
 City Government of Tacloban
 Kanhuraw Hill, Tacloban City 6500
 Tel Nos 325-4053

25
 8-7-21

Supplier: **30 OFFICE SUPPLIES TRADING**
 Address: **EXT. KASSEL HOMES, BRGY. 71, TACLOBAN CITY**
 Tel/Fax No: **325-6496**
 TIN: _____
 Supplier is: () Manufacturer () Exclusive Distributor
 Registered: () SEC () DTI

P.O. No: **114-18-21**
 Date: **8-16-21**
 Mode of Procurement: **NEGOIATED PROCUREMENT/NP-SVP**



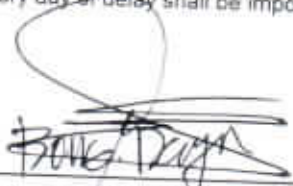
Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein.

Place of Delivery: **City General Services Office**
 Date of Delivery: _____ Delivery Term: _____
 Payment Term: _____


Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
CSWDO 2021-647						
	1	btl	Alcohol, 500ml, 70%, Isopropyl	25	125.00	3,125.00
	2	pcs	Washable Face Masks, cloth	100	19.00	1,900.00
	3	box	Surgical Masks, 50's/ box	10	110.00	1,100.00
nothing follows				TOTAL AMOUNT		6,125.00
				1%		61.25
				5%		306.25

Total Amount in Words = **Six Thousand One Hundred Twenty- Five Pesos and 00/100 only.....**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: 
 Signature over/Printed Name of Supplier

 Date

Very truly yours, 
 CITY MAYOR
HON. ALFRED S. ROMUALDEZ
 City Mayor

Funds Available: 
SALVADOR A. ABINA, JR.
 City Accountant

BUR NO /ObR No: _____
 Date: **8-17-21**
 Amount: **₱ 6,125.00**
10015-02-99-990-66