



**Republika ng Pilipinas**

**PAMAHALAANG LUNGSOD NG TACLOBAN**  
*(City Government of Tacloban)*  
Kanhuraw Hill, Tacloban City 6500  
Tel. Nos. 325-4053

**BIDS AND AWARDS COMMITTEE**

**NOTICE OF AWARD**

August 4, 2021

**3 O OFFICE SUPPLIES TRADING**  
Tacloban City

**Sir/Madam:**

We are glad to inform you that the procurement under Section 52.1 Shopping (b) of OFFICE SUPPLIES AND DEVICES for use of CSWDO, Tacloban City is hereby awarded to your company in the total contract amount in Pesos: Twenty-six Thousand Three Hundred Pesos and 00/100 (Php26,300.00) only, which shall be paid to your company through cash on delivery (COD) of items/services.

Kindly signify your conformity with the letter by signing on the space below

BY THE AUTHORITY OF THE CITY MAYOR:

Very truly yours,

ATTY. ANNALIZA A. QUILLOPE  
OIC-CITY ADMINISTRATOR

**ALFRED S. ROMUALDEZ**  
City Mayor

Conforme : \_\_\_\_\_

Contractor : \_\_\_\_\_

Date : \_\_\_\_\_