

866

PURCHASE REQUEST

City Government of Tacloban

LGU



Department: **City Assessor's Office** PR No.: **MM-625** Date: **September 16, 2021**

SAI No.: _____ Date: _____

Section: _____ RIS No.: _____ Date: **September 16, 2021**

Item No.	Quantity	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
1	1	bottle	Toner TN414	4,900.00	4,900.00
2	2	bottle	Toner TN513 (Genuine)	4,300.00	8,600.00
XXXXXXXXXXXXXX TACLOBAN CITY					
CHECKED IN AGAS APP. REZA ANDREY C. DUQUATAN DATE: 16 SEP 2021					
RECEIVED: DATE 9/22/21 TIME 9:43					
RELEASED: DATE 9/22/21 TIME 11:05					
LM-1298					
TOTAL					13,500.00

Purpose: For use of City Assessor's Office *thirteen thousand five hundred pesos only.*

Requested by: DANILO G. DE ANILLO, GE, REA, REB Asst. City Assessor Officer in Charge	Funds Availability Fund Code Office Code Expense Acct. Funds Availability	By Authority of the City Mayor MARIVIC M. TORALADO OIC-Assessor City Mayor
	 SALVADOR A. ABINA JR. City Accountant	 ALERE S. ROMALDEZ City Mayor

02

EnP. JANIS CLAIRE S. CANTA
City Planning & Development Coordinator

CITY PLANNING & DEV'T. OFFICE

AIR REFERENCE CODE: **1000-000-2-1-006-002**

AMOUNT ALLOCATED: **P 13,500.00**

VERIFIED BY: **L. TORALADO**

APPROVERS/PROC. OF OFFICE SUPPLIES & MATERIALS
APR 2021

CITY BUDGET OFFICE

FUND CODE: **100**

OFFICE CODE: **1101**

LOCAL GOVT. CODE: **V-02-03-010**

FUNDS AVAILABLE: **P 13,500.00**

APR 2021. 09-1101-3169F
(INV) OFFICE SUPPLIES

