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PURCHASE REQUEST

CityGovernment of Tacloban

Department: City Housing & Community Dev't Office
Section

PR No. 2021-847 Date: Sep 21, 2021
SAI No. Date:
ALOBS No. 21-847 Date: Sep 21, 2021

Item No.	Qty.	Unit of Issue	Description	Stock No.	Estimated Unit Cost	Estimated Total Cost
1	20	btl	Alcohol, 70% Isophrophyl, 500 ml		92.00	1,840.00
2	3	btl	Glass Cleaner, 500 ml		248.00	744.00
3	3	kl	Rags, All Cotton, 32 pcs per kilogram min		384.00	1,152.00
4	5	pck	Toilet Tissue paper, 2 ply, 12 rolls/pack		125.00	625.00
5	1	pc	Toilet Brush w/ Wooden Handle		132.00	132.00
6	5	can	Air Freshener Spray, Lemon Scent, 280 ml/ 150g min		238.00	1,190.00
			x-x-Nothing Follows x-x			

CITY PLANNING & DEVELOPMENT OFFICE
RE: 9/21/2021
DATE:
BY:
TIME: 12:00 noon
TACLOBAN CITY

CITY GOVERNMENT OF TACLOBAN
CITY BUDGET OFFICE
RECEIVED: DATE 9/22/21 TIME 9:48
RELEASED: DATE 9/22/21 TIME 11:52
2021-130

CHECKED BY: REZA AUDREY C. DUQUIATAN
DATE: 21 SEP 2021

EnP. JANIS CLAIRE S. CANTA
City Planning & Development Coordinator
CITY PLANNING & DEV'T. OFFICE

AIP REFERENCE CODE: 3000-400-2-3-17-001
AMOUNT ALLOCATED: ₱5,683.00
VERIFIED BY: L-MALCAPUS
HOUSING/PROC. OF OFFICE SUPPLIES & MATERIALS
AIP 2021 pg-79

07/28/2021 4:15 pm

Total Amount>>>>>>>>>>>>>>>>>>>>>>>>>	P	5,683.00

Purpose: For the use of the City Housing & Community Development Office -Janitor Supplies for 4th Quarter 2021

	Requested by:	Fund Availability:	Approved by:
		Fund Code: Office Code Expense/Acct. Code: Fund Available:	BY THE AUTHORITY OF THE CITY MAYOR
Signature:			MARIVIC L. ADORNADO OIC-Assistant City Administrator
Printed Name:	L. TEDENCE A. JOPSON	SALVIENTE A. DYINA JR.	ALFRED S. ROMUALDEZ
Designation:	OIC - CHCDO	OIC-City Budget Officer	City Mayor

CITY BUDGET OFFICE
FUND CODE: 100
OFFICE CODE: 4511
EXPENSE/ALLOT. CODE: 5-02-03-010
FUNDS AVAILABLE: ₱5,683.00
ATRO# 2021-09-4511-3171
(700) OFFICE SUPPLIES

VICENTE L. DY, III
OIC - CITY BUDGET OFFICER
FUNDS AVAILABLE AS TO EXISTENCE OF ALLOTMENT