



08-534

**PURCHASE ORDER**

Republic of The Philippines  
 City Government of Tacloban  
 Kanhuraw Hill, Tacloban City 6500  
 Tel. Nos. 325-4053

**CITY ACCOUNTANT OFFICE**  
**RECEIVED**  
 TIME: 9:50  
 DATE: 8-26-21

Supplier : <b>JANNLYN ENTERPRISES</b>	P.O. No.: <u>22-08-21</u>
Address : <b>UGSAD, MARASBARAS, BRGY.79, TACLOBAN CITY</b>	Date: <u>08-25-21</u>
Tel./Fax No.: <b>325-6496</b>	Mode of Procurement: <b>SHOPPING B</b>
TIN :	
Supplier is : ( ) Manufacturer ( ) Exclusive Distributor	
Registered: ( ) SEC ( ) DTI	

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>City General Services Office</b>	Delivery Term :
Date of Delivery :	Payment Term:

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
LOT 3			<b>CEO 2021-643</b>			
	1	pack	Battery AAA , 2 pcs per Blister Pack Branded	20	164.00	3,280.00
	2	pc	Correction tape, Film base type, UL 6M Min.	50	32.00	1,600.00
	3	pcs	Flash drive 32GB	30	384.00	11,520.00
	4	rls	Scotch tape 1"	20	34.00	680.00
	5	rls	Scotch tape 2"	20	47.00	940.00
	6	pcs	Data file box, made of clipboard w/ closed ends	30	168.00	5,040.00
	7	pack	Highlighter pen, Marker, 3 pcs/ set	50	138.00	6,900.00
	8	reams	paper (GSM 70 ) , Multipurpose, 216mm x 330mm, Short	100	320.00	32,000.00
	9	reams	paper (GSM 70 ) , Multipurpose, 216mm x 297mm, Long	100	343.00	34,300.00
	10	bundle	Folder long, Tagboard, 100pcs/pack	10	650.00	6,500.00
	11	bundle	Folder short, Tagboard, 100pcs/pack	10	628.00	6,280.00
	12	pcs	White board pen, Bullet type, black	50	34.00	1,700.00
	13	pcs	Marker ,permanent Bullet type ,black	30	43.00	1,290.00
	14	pcs	Record book, 30 pages,214mmx 270mm min	50	114.00	5,700.00
	15	pcs	Sign Pen 0.5 Liquid Gel, ink, Needle tip	50	30.00	1,500.00
	16	pcs	Puncher (big ) , two hole Guide Heavy duty	15	215.00	3,225.00
	17	pcs	Stapler (big ) , Standard type Load Cap: 200 Staples min	20	299.00	5,980.00
	18	bxs	Ball pen black, 0.5 mm, 12 per/ box	10	86.50	865.00
	19	bxs	Ball pen blue, 0.5m, 12 pcs/ box	10	86.50	865.00
	20	box	Colored Chalk/box	5	110.00	550.00
	21	box	White chalk/box	5	168.00	840.00
	22	bxs	Paper clip (big ) , Vinyl/ Plastic coat Length 50mm, 120 grms	30	24.00	720.00
	23	bxs	Push pin	50	49.00	2,450.00
	24	pcs	Cork board 1/2 , 2x3 w/ Frame	20	1,450.00	29,000.00
	25	rls	Acetate (1 roll ) , Thickness: 0.075 mm Min (Gauge # 3 )	2	1,680.00	3,360.00
	26	pcs	Illustration Board 1/2	20	35.00	700.00

TOTAL AMOUNT 167,785.00  
 1% 1,677.85  
 5% 8,389.25

Total Amount in Words : One Hundred Sixty- Seven Thousand Seven Hundred Eighty- Five Pesos and 00/100 only.....

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:   
**Jannylyn Go Deuma**  
 Signature over Printed Name of Supplier

Very truly yours,  
 BY THE AUTHORITY OF THE CITY MAYOR:  
  
**HON. ALFRED S. ROMUALDEZ**  
 City Mayor

Date \_\_\_\_\_

Funds Available:   
**SALVADOR A. ABINA, JR.**  
 City Accountant

BUR NO./ObR No.: \_\_\_\_\_  
 Date: 8/26/2021  
 Amount: 167,785  
100/5-02-03-010