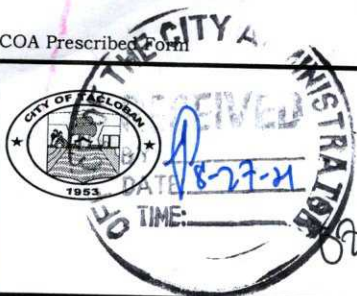


PURCHASE ORDER

Republic of The Philippines
 City Government of Tacloban
 Kanhuraw Hill, Tacloban City 6500
 Tel. Nos. 325-4053

CITY ACCOUNTANT OFFICE
RECEIVED
 DATE: 9.50
 TIME: 8-26-21



Supplier: **JANNYLYN ENTERPRISES**
 Address: **UGSAD, MARASBARAS, BRGY.79, TACLOBAN CITY**
 Tel./Fax No.: **325-6496**
 TIN: _____
 Supplier is: () Manufacturer () Exclusive Distributor
 Registered: () SEC () DTI

P.O. No.: **120-18-21**
 Date: **08-25-21**
 Mode of Procurement: **SHOPPING B**

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **City General Services Office**
 Date of Delivery: _____ Delivery Term: _____
 Payment Term: _____

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
LOT 2 CHO 2021-651						
	1	reams	Paper, Multi-purpose A4 Size 210mm x 297mm	150	320.00	48,000.00
	2	reams	Paper, Multi-purpose Legal, Size 216mm x 330mm	150	343.00	51,450.00
	3	pcs	Ballpen, ballpoint, fine point, black	100	10.00	1,000.00
	4	pcs	Highlighter, good quality	35	65.00	2,275.00
	5	pcs	Correcton TAPE ,8m	50	34.00	1,700.00
	6	box	Folder long,good quality, No.14,100's/box	1	689.00	689.00
	7	jar	Glue,all purpose, gross weight 200gms	25	58.00	1,450.00
	8	pcs	Sign pen, black, liquid gel ink	50	30.00	1,500.00
	9	pcs	Sign pen blue, liquid gel ink	50	30.00	1,500.00
	10	pcs	Marker pen, pentel pen,permanent, black, red	25	45.00	1,125.00
	11	boxes	Paper clip, small size, plastic coated	10	23.00	230.00
	12	boxes	Paper clip big size, plastic coated	10	24.00	240.00
	13	boxes	Paper fastener, plastic,25mm, 50 sets/ box	10	42.00	420.00
	14	boxes	Pencil, lead with eraser,12pcs/box	10	119.00	1,190.00
	15	roll	Packing tape, brown good quality 2"	30	57.00	1,710.00
	16	roll	Scotch tape,2" good quality	30	49.00	1,470.00
	17	boxes	Staple wire No.35 heavy duty	30	34.00	1,020.00
	18	roll	Masking tape 3" good quality	30	88.00	2,640.00
	19	pcs	Record book 500 pp. good quality 216mmx279mm	25	144.00	3,600.00
	20	pcs	Record book 300 pp.good quality	25	114.00	2,850.00
	21	pcs	White Board Marker pen,black, red	40	34.00	1,360.00
	22	roll	Toilet paper 2 ply	100	25.00	2,500.00
	23	pcs	Envelope, mailing, white, long	100	2.00	200.00
TOTAL AMOUNT						130,119.00
						1% 1,301.19
						5% 6,505.95

Total Amount in Words: One Hundred Thirty Thousand One Hundred Nineteen Pesos and 00/100 only.....
 In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:
Jannylyn GO DELMA
 Signature over Printed Name of Supplier

 Date

Very truly yours,
 AUTHORITY OF THE CITY MAYOR:
 ATTY ANTONIO S. QUIROPE
 OIC CITY ACCOUNTANT
HON. ALFRED S. ROMUALDEZ
 City Mayor

Funds Available:
SALVADOR A. ABINA, JR.
 City Accountant

BUR NO./ObR No.: _____
 Date: **8/26/2021**
 Amount: **₱130,119**
100/5-02-03-010