



09-187

PURCHASE ORDER

Republic of The Philippines
 City Government of Tacloban
 Kanhuraw Hill, Tacloban City 6500
 Tel. Nos. 325-4058

CITY ACCOUNTANT 8 3 18
RECEIVED
 IN: 4-6
 DATE: 9-9-21

Supplier: **AUDACIOUS SITE ENTERPRISES** P.O. No.: 09-09-21
 Address: COR. LOPEZ JAENA & STO NINO ST., BRGY. 2 TAGLOBAN CITY Date: 09-09-21
 Tel./Fax No.: 325-6496 Mode of Procurement: SHOPPING B
 TIN: _____
 Supplier is: () Manufacturer () Exclusive Distributor
 Registered: () SEC () DTI

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: City General Services Office Delivery Term: _____
 Date of Delivery: 30 days upon conformity of Purchase Order Payment Term: _____

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
LOT 1						
			MTCC, branch 1 2021-570			
	1	reams	Bond Paper (long) 70 GSM	20	243.00	4,860.00
	2	pads	Rule Pad (yellow),long 90 leaves,60 gsm	30	94.00	2,820.00
	3	pieces	Sign Pen (0.5), Liquid Gel Ink, needle tip	24	47.00	1,128.00
	4	pieces	Correction Tape (30m) 6mm	36	31.00	1,116.00
	5	boxes	Mailing Envelope Long,500 pcs/ box	6	397.00	2,382.00
	6	rolls	Transparent Tape 1' inch	12	29.50	354.00
	7	gal	Alcohol 70% /IsoprophyI	6	579.00	3,474.00
	8	pack	Laundry Powder Soap 1 kilo	12	147.00	1,764.00
	9	rolls	Tissue, 3 ply	48	37.50	1,800.00
nothing follows				TOTAL AMOUNT		19,698.00
				1%		196.98
				5%		984.90

Total Amount in Words = Nineteen Thousand Six Hundred Ninety- Eight Pesos and 00/100 only.....

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: MA GLENDA N. NIWA
 Signature over Printed Name of Supplier
09/15/21
 Date

Very truly yours,
HON. ALFRED S. ROMUALDEZ
 City Mayor

Funds Available: SALVADOR A. ABINA JR.
 City Accountant

BUR NO./ObR No.: _____
 Date: 9-10-21
 Amount: 19,698.00
10/15-02-07-010