



Republika ng Pilipinas
PAMAHALAANG LUNGSOD NG TACLOBAN
(City of Tacloban)

OFFICE OF THE BIDS AND AWARDS COMMITTEE
(BAC)

Minutes of Meeting
BAC Office
August 17, 2021

Attendance:

Present were:

Office

1. Jonathan R. Hijada	City ENRO/BAC Chairman
2. Janis Claire S. Canta	CPDO/BAC Vice-Chairman
3. Engr. Rosemarie C. Lopez	CMO-Supply/Head, BAC Secretariat
4. Atty. Earl Caesar Rosario	City Legal/BAC Member
5. Dr. Gloria E. Fabrigas	CHO/BAC Member
6. Engr. Felipe A. Picardal	CEO/Alternate BAC Member
7. Ephraim L. Gonzaga	TWG-Goods
8. Randy Calahi	TWG-Goods
9. Gemafiel Gaspay	TWG-Goods
10. Liza Martinez	TWG-Goods
11. Engr. Ryan G. Ibañez	TWG-Infra
12. Den Paul A. Cairo	CDO-Member, Secretariat
13. Anjanette B. Santos	CGSO-Member, Secretariat
14. Anazel A. Argota	CMO-Member, Secretariat
15. Josephine Mae L. Gatela	CMO-Member, Secretariat
16. Jesseibel A. Gerez	CACCO-Member, Secretariat
17. Mary Rose D. Robitas	Secretariat Assistant

Invited observers:

1. Cheryl T. Sypaco - COA Tac.	Non-appearance
2. PICE	Non-appearance
3. Association of Tagpuro Farmers United for Progress	Non-appearance
4. Tac. FCCOC Inc.	Non-appearance

No other observers present during the meeting.

I. Call to Order:

There having a quorum, the meeting commenced at 2:03 PM with Jonathan R. Hijada, BAC Chairman, presiding. He acknowledged the presence of the BAC Members, TWG on Goods, and TWG on Infra.

II. Business Matters:

A. Opening of Bids: INFRA

1. Improvement of New City Hall Building at City Hall Grounds, Tacloban City with POW No. 21-021 and an ABC of Php 15,500,000.00.

- A single bidder submitted a bid proposal for the abovementioned procurement. Below is a tabular presentation of the proceedings.

PARTICULARS	PEDAK BUILDERS	X
ABC: Php 15,500,000.00		
Total Amount of Bid	Php 5,470,210.34	
Form of Bid Security	Bid Securing Declaration	
Bank/Company		
Number		
Validity Period		
Amount of Bid Security		
Required Bid Security		
Sufficient/Insufficient	Sufficient	
Remarks	Subject to Post Qual	

- The Bid Evaluation for this procurement will soon follow.

B. Pre-Procurement Conference: INFRA

1. Maintenance of Brgy. Health Centers at San Jose, Sagkahan and Abucay Health Centers, Tacloban City with an ABC of Php 2,500,000.00.

- The said procurement was checked and discussed by Engr. Ryan G. Ibanez, TWG on Infra, and was approved for posting.

C. Pre-Bid Conference: GOODS

1. Procurement of Medical Supplies for City Health Office with PR No. 2021-664 and an ABC of Php 1,974,600.00.

- No question was raised.
- No prospective bidder present.

D. Opening of Requests for Quotations for Various Alternative Mode of Procurement.

(Please see attached tabular presentation of the Proceedings Annex "A").

E. Mode of Procurement:

PR NO.	END-USER	ABC	MODE OF PROCUREMENT
2021-742	CMO-CLEP	PHP 9,900.00	NEGOTIATED
2021-736	CMO-CLEP	PHP 2,400.00	NEGOTIATED
2021-741	CMO-YOUTH	PHP 4,875.00	NEGOTIATED
2021-731	CMO-YOUTH	PHP 16,500.00	NEGOTIATED
2021-732	CMO-SPORTS	PHP 5,400.00	NEGOTIATED
2021-737	CMO-YOUTH	PHP 12,500.00	NEGOTIATED
2021-738	CMO-YOUTH	PHP 1,056.00	NEGOTIATED
2021-739	CMO-YOUTH	PHP 1,056.00	NEGOTIATED
2021-740	CMO-YOUTH	PHP 1,056.00	NEGOTIATED
2021-790	CMO-SPORTS	PHP 4,875.00	NEGOTIATED

2021-727	CCDLAO	PHP 17,500.00	NEGOTIATED
2021-615	CEO	PHP 720,000.00	NEGOTIATED
2021-735	CMO-CLEP	PHP 760,000.00	NEGOTIATED
2021-734	CHCDO	PHP 6,090.00	NEGOTIATED
2021-564	CGSO	PHP 59,260.00	NEGOTIATED
2021-681	CMO-CDRRMO	PHP 527,000.00	SHOPPING B

III. OTHER MATTERS:

- The BAC Chairman, Mr. Jonathan Hijada, discussed during the meeting a letter routed from the City Administrator's Office regarding the letter of Engr. Leoncio Parado, Office-in-Charge of City General Services Office (CGSO), requesting for the recall of two permanent employees of CGSO namely, Ms. Flora E. Adona and Ms. Anacita Lagunzad, who were currently assigned in the BAC. The BAC members discussed and reviewed the functions of these employees. Dr. Gloria Fabrigas, BAC member, suggested for the recall of only one employee so that the daily operations of the BAC will not be hampered. Dr. Fabrigas also stressed out that the tasks left by the recalled employee will be divided to the remaining employees of the BAC. Ms. Janis Claire Canta, BAC Vice-Chairman agreed with the suggestion of Dr. Fabrigas. Upon review of their respective tasks, it has been proposed that Ms. Lagunzad will be recalled to CGSO and Ms. Adona will be retained since Ms. Adona's tasks requires her skills and expertise. Mr. Hijada agreed, and it has been concluded that the BAC will respond in a formal letter stating the said proposal.

IV. ADJOURNMENT:

There having no matters to discuss, the meeting was adjourned at 2:39 in the afternoon.

Prepared by:


MARY ROSE D. ROBITAS
 Secretariat Assistant

Attested By:


ENGR. ROSEMARIE C. LOPEZ
 Head, BAC Secretariat

Conformee:


FOR. JONATHAN R. HIJADA
 BAC Chairman