CITY GOVERNMENT OF TACLOBAN
CITY BUDGET OFFICE
RECEIVED: DATE 10/18/21 TIME 2:41
RELEASED: DATE 10/21/21 TIME 4:47
TM-1408

10-969

Annex 30

PURCHASE REQUEST

City Government of Tacloban

CITY PLANNING & DEVELOPMENT OFFICE
RECEIVED
DATE: 10/18/2021
BY:
TIME: 9:18 AM
TACLOBAN CITY

Department: HRMDO PR No.: 2m-927 Date: October 15, 2m

SAI No.: Date:

Section: RIS No.: 2m-927 Date: October 15, 2m

Item No.	Quantity	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
1	2	unit	Steel Filing Cabinet, (JIT - LFO2) 2 STEEL DOOR	15,315.00	30,630.00
2	2	unit	Steel Filing Cabinet, LATERAL (DNK -LO4, 4drawers)	16,700.00	33,400.00
3	5	unit	Office Chair (SKU - 118)	4,194.00	20,970.00
			xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx		-
					-
					-
					-
					-
				Eighty-Five Thousand Pesos	
				Only.	-
			TOTAL	36,209.00	85,000.00

CHECKED AS TO APP.
JANETTE L. SANTOS
PAC Secretariat
DATE: 15 OCT 2021

Purpose : *For Human Resource Mgt. & Development Office use.*

BY THE AUTHORITY OF THE CITY MAYOR

Request by:	Fund Availability	Approved by:
Signature:		MARIVIC U. ADORNADO
Printed Name:	VICENTE L. DUYA	ALFRED S. ROMUALDEZ
Designation:	OIC-City Budget Officer	City Mayor

ATTY. ANNALIZA A. QUILIORE
City Govt. Asst. Dept. Head II
OIC - HRMDO

SALVADOR A. ABINA JR.
CITY ACCOUNTANT
FOR PROPERTY OFFICE USE

SOURCE OF FUND: FURNITURE & FIXTURE

22 OCT 2021

OFFICE OF THE CITY ADMINISTRATOR
RECEIVED
BY:
DATE: 10-22-21
TIME:

10/25/2021
11:30 AM

EnP. JANIS CLAIRE S. CANTA
City Planning & Development Coordinator
CITY PLANNING & DEV'T. OFFICE
AIP REFERENCE CODE: 1000-000-2-3-4-008
AMOUNT ALLOCATED: ₱85,000.00
VERIFIED BY: L. DMLCA/LG.
PROCUREMENT OF FURNITURES & FIXTURES
HRMDO/AIP 2021

CITY BUDGET OFFICE
FUND CODE: 100
OFFICE CODE: 1032
EXPENSE/ALLOT. CODE: 1-07-07-010
FUNDS AVAILABLE: ₱85,000.00
ATRO# 2021-10-1032-3724
(222) FURNITURES & FIXTURES

CITY ACCOUNTANT OFFICE
RECEIVED
TIME: 8:30 A.M
DATE: 10-22-2021

VICENTE L. DUYA
OIC - CITY BUDGET OFFICE
FUNDS AVAILABLE AS TO EXISTENCE OF ALLOTMENT