



10-638

PURCHASE ORDER
 Republic of the Philippines
 City Government of Tacloban

Tel. Nos. 325-4053



Supplier : JANNYLYN ENTERPRISES	P.O. No.: <u>6326A-10-2021</u>
Address :	Date: <u>10-12-2021</u>
Tel./Fax No.:	Mode of Procurement: SHOPPING B
TIN :	
Supplier is : () Manufacturer () Exclusive Distributor	
Registered: () SEC () DTI	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : City General Services Office	Delivery Term :
Date of Delivery : COO (Cash on Delivery)	Payment Term:

Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
CMO-CDRRMO 2021-681						
1	1	ream	Paper, Multicopy 80gsm, size: 216mm x 356mm (Legal)	500	345.50	172,750.00
2	2	ream	Paper, Multicopy 80gsm, size: 210mm x 297mm (Legal)	500	322.00	161,000.00
3	3	box	Pen, Ballpen, Black, 0.5mm, 50's/box	100	439.50	43,950.00
4	4	pack	Paper, Board, 220gsm, Legal, 10pcs/pack	1000	74.00	74,000.00
5	5	pack	Paper, Sticker, Legal 10's	1000	75.00	75,000.00
nothing follows				TOTAL AMOUNT		526,700.00
					1%	5,267.00
					5%	26,335.00

Total Amount in Words = **Five Hundred Twenty-six Thousand Seven Hundred Pesos Only...**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: [Signature]
Jannylyn Go Delima
 Signature over Printed Name of Supplier

 Date

Very truly yours,
 BY THE AUTHORITY OF THE CITY MAYOR:
[Signature]
 ATTY. APARIZO A. QUILIOPES
 OIC CITY ADMINISTRATOR
HON. ALFRED S. ROMUALDEZ
 City Mayor

Funds Available: [Signature]
SALVADOR A. ABINA, JR.
 City Accountant

BUR NO./ObR No.:
 Date: 10-19-21
 Amount: ₱ 526,700.00
1001 9998-02

