

OFFICE OF THE CITY ADMINISTRATOR

RECEIVED

BY: _____

DATE: 10-4-21

TIME: _____

PURCHASE ORDER

Republic of The Philippines
 City Government of Tacloban
 Kanhuraw Hill, Tacloban City 6500
 Tel. Nos. 325-4053

10-647

Supplier: JANNYLYN ENTERPRISES	P.O. No.: <u>196-09-21</u>
Address: <u>UGSAD, MARASBARAS, BRGY.79, TACLOBAN CITY</u>	Date: <u>04-24-21</u>
Tel./Fax No.: <u>325-6496</u>	Mode of Procurement: SHOPPING B
TIN: _____	
Supplier is: () Manufacturer () Exclusive Distributor	
Registered: () SEC () DTI	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:


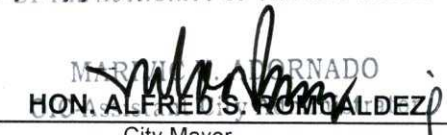
Place of Delivery: City General Services Office	Delivery Term: _____
Date of Delivery: 30 days upon conformity of Purchase Order	Payment Term: _____


Stock No.	Item No.	Unit	Description	QTY	Unit Cost	Amount
LOT 1			CMO-SUPPLY 2021-690			
	1	packs	Cartolina, assorted colors,78GSM, min 20pcs/ pack	10	120.00	1,200.00
	2	pc	Sign Pen, blue,liquid/ gel ink,0.5mm needle tip	20	30.00	600.00
nothing follows				TOTAL AMOUNT		1,800.00

	1%	18.00
	5%	90.00

Total Amount in Words = One Thousand Eight Hundred **Pesos and 00/100 only.....**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforms to:  <u>Jannylyn Go DELIMA</u> Signature over Printed Name of Supplier	Very truly yours,  HON. ALFRED S. ROMUALDEZ City Mayor
_____ Date	

Funds Available:  SALVADOR A. ABINA, JR. City Accountant	BUR NO./Obr No.: _____ Date: <u>10/01/2021</u> Amount: <u>₱ 1,800</u> <u>100/5-02-03-010</u>
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CITY ACCOUNTANT OFFICE

RECEIVED

TIME: 9:30

DATE: 10-1-21